ORDINANCE NO. 2025-17

AN ORDINANCE OF THE BOROUGH COUNCIL OF THE BOROUGH OF KEYPORT, IN THE COUNTY OF MONMOUTH, STATE OF NEW JERSEY AMENDING BOROUGH CODE CHAPTER XII (BUILDING AND HOUSING), SECTION 12-1.6 (CONSTRUCTION FEE PERMITS SCHEDULE) TO REVISE CONSTRUCTION FEES.

WHEREAS, the Borough of Keyport, in the County of Monmouth, New Jersey (the "Borough"), a public body corporate and politic of the State of New Jersey, desires to amend Chapter XII ("Building and Housing"), Section 12-1.6 ("Construction Fee Permits Schedule") to revise the fees charged by the Construction Office for various applications, inspections and other activities; and

WHEREAS, the Uniform Construction Code at N.J.A.C. 5:23-4.17 permits the Borough to set said fees; and

WHEREAS, a committee of Councilmembers, in consultation with the Construction Office, has recommended to the Mayor and Council that the fee schedules be updated in accordance with the attached schedules so that the subject fees are updated and made more consistent those charged by other municipalities.

NOW THEREFORE BE IT ORDAINED, by the Borough Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey, as follows:

Section 1. Chapter XII, Section 12-1.6 of the Borough Code is hereby amended as follows: (additions are **underlined**, deletions are **stricken**).

§12-1.6 Construction fee permits schedule.

The Mayor and Council, adjoining, hereby declare that in order to promote interlocal service agreements between joining municipalities, revisions to Chapter 12, Building and Housing, are necessary to establish certain uniform fees. Therefore, the Mayor and Council in furtherance of the within intent, hereby declare the following fees appropriate to the Borough of Keyport:

SCHEDULE A

BUILDING SUBCODE FEES

Building Subcode minimum fee

\$55

The fee to be charged for a construction permit will be the sum of the basic construction fee plus all applicable special fees, such as sign or elevator. This fee shall be paid before a permit is issued.

BUILDING SUBCODE FEES

NO PERMIT WILL BE ISSUED IF ANY FEES ARE OWED THE BOROUGH OF KEYPORT, SUCH AS TAXES, WATER AND SEWER FEES.

1.	New construction.		
	a.	Fees for new construction shall be based upon the volume of the structure. The new construction fee shall be in the amount of \$0.040 per cubic foot of structure volume for buildings and structures of all use groups and types of construction (minimum fee: \$55)	
	b.	State training fees for new building:	\$0.00334 per cubic foot of volume
	c.	C.O. fees:	10% of total of permit fees (minimum fee: \$75)
	d.	Prototype: less 20% of all subcode fees	
	e.	Update/as built: 20% all fees	
	<u>f.</u>	Variation from Code	<u>\$100</u>
2.	Additions	3.	
	a.	Per cubic foot of volume: \$0.040 of structure volume (minimum fee: \$50)	
	b.	Minimum fee	\$55
	c.	State training fee	\$0.00334
	d.	C.O. fees: 10% of the total of permit fees (minimum fee: \$75)	
3.	Renovatio enclosure	ons, alterations, repairs, decks, porches, fireplaces, s.	

BUILDING SUBCODE FEES

	a.	Per \$1,000 of estimated costs,	****
		(1) Residential	\$25
		(2) Commercial	\$35
	b.	Minimum fee	\$55
	c.	State alteration fee (per \$1,000 of costs)	\$0.00170
	d.	C.A.	No fee
	e.	For a combination of renovation and additions to fees for each shall be added to total	
	f.	Retaining walls over 4 feet	\$25 per \$1,000 of estimated cost
4.	Poo	bls.	
	R.	\$0.004 times (X) gallons of water	
	b .	Minimum fee	\$50
	e.	State alteration fee	\$0.00170
	d.	(intentionally omitted)	
	e. <u>a.</u>	Aboveground	\$50 <u>\$75</u>
	Y	(1) C.O.	\$25
	f. <u>b.</u>	Inground R 3/5	\$300
		(1)	\$75
5.	Fen	ces <u>over 6'</u> and <u>sS</u> heds <u>200 sf or larger.</u>	
	a.	Fee	\$50 (each)
	b.	State alteration fee	\$0.00170

BUILDING SUBCODE FEES

	c.	C.A.	No fee
6.	Re	-roof, siding (residential)	
	a.	Minimum fee	\$50
	Party 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1,		\$25 per \$1,000 of estimated eost
	b.	State alteration fee	\$0.00170
	e,	C.A.	No fee
7.	Re	-roof, siding (commercial)	
<u>6.</u>	\\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\		
	a.	Minimum fee	\$50
			\$35 per \$1,000 of estimated cost
	ь.	Minimum fee	\$15
	c.	State alteration fee	\$0.00170
	d.	C.A.	No fee
8. 7.	Sat	ellite dish.	
	a.	Per \$1,000 estimated cost	\$25
	b.	Minimum fee	\$50
	c.	State alteration fee	\$0.00170
	d.	C.A.	No fee
9, <u>8.</u>	Sig	ns.	in a management
	a.	Per square foot surface area, computed on 1 side only for double-face sign	\$3 per square foot (all

BUILDING SUBCODE FEES

			sites and types)
	b.	Minimum fee	\$50
	c.	State alteration fee	\$0.00170
	d.	C.A.	No fee
10. <u>9.</u>	Der	molition	
<u> </u>		Residential	\$200
	a.	Residential	
	b.	Accessory structure	\$50
	c.	All other use groups	
		(1) Minimum fee: \$750, \$25 per \$1,000 of estimated cost (up to 5,000 square feet)	
		(2) Minimum fee: \$1,000, \$25 per \$1,000 of estimated cost (over 5,000 square feet)	
	d.	C.A.	No fee
7,7,7	e.	Temporary trailer	\$150 plus \$50 C.O. fee
11.	Rad	on mitigation.	
<u>10.</u>			
Total Control	a.	Building fee, minimum	\$50
	b.	Electrical fee, minimum	\$50
	c.	State alteration fee	\$0.00170
12. <u>11.</u>	Asb	estos removal.	
14.		Permit fee	\$100
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BUILDING SUBCODE FEES 13. Relocation. **12.** The permit fee for the removal of a building or structure from 1 lot to another or to a new location on the same lot shall be \$25 per \$1,000 of the sum of the estimated cost of moving, for new foundations and for the placement in a completed condition in the new location, provided that the minimum fee shall be \$50 14. Tanks. **13.** Removal/fill-building — No OCA charged (U-649 Demo) Install tank — see Fire section Removal/fill (each) \$50 15. Elevators 14. The fee for plan review for elevator devices in a. structures in Use Groups R-3, R-4 and for elevator devices wholly within dwelling units in R-2 structures shall be \$50 for each device b. The fee for plan review for elevator devices in structures other than R-3, R-4 and devices in R-2 exempted by a. above shall be \$260 for each device \$55 The minimum for electrical inspection fee is: SERVICE EQUIPMENT — Terms include: service panel, service entrance conductors, subpanel Greater than 0 amp or less than or equal to 100 amps \$45 Greater than 100 amps or less than or equal to 200 amps \$75 Greater than 200 amps or less than or equal to 300 amps \$110 Greater than 300 amps or less than or equal to 400 amps \$125 Greater than 400 amps or less than or equal to 1,000 amps \$457 Greater than 1,000 amps or less than or equal to 1,500 amps \$600

SCHEDULE A

BUILDING SUBCODE FEES

Greater than 1,500 amps	\$600 plus \$25 per 100 amps
Temporary service (pole) with 1 receptacle	\$100
Temporary service (pole) with more than 1 to 6 receptacles or devices	\$130
Temporary service to construction 1 trailer	\$150
(1) C.O.	\$50
Each additional trailer of same service	\$45

SCHEDULE B

ELECTRICAL SUBCODE FEES

The fees for a permit to install electrical equipment or electrical devices under UCC Electrical Subcode:

Electrical Subcode minimum fees	\$55
RESIDENTIAL — SINGLE- AND TWO-FAMILY HOMES	
From 1 to 5 receptacles, switches or fixtures	\$30
6 through 25 receptacles, switches or fixtures, an additional	\$50
26 through 50 receptacles, switches or fixtures, an additional	\$25
For each additional 25 receptacles, switches or fixtures, an additional	\$50
Special Devices	
1 through 5 devices	\$50
For each additional device, an additional	\$10
Electrical Heat	TOTAL SERVICE STREET, THE
1 to 5 units	\$45
	}

ELECTRICAL SUBCODE FEES

For each, additional unit	An additional \$10 each
COMMERCIAL/INDUSTRIAL	
Devices	
1 through 20 devices	\$100
21 through 50 devices	An additional \$100
For each additional 25 devices	An additional \$50
Special Devices (e.g., motors, generators, transfer, cooking, air-consystems)	ditioning, signs and protective
1 to 5 devices	\$100
For each additional device	An additional \$50 each
MOTORS AND ELECTRICAL DEVICES	
Greater than 1 HP to 10 HP	\$75
Greater than 10 11 HP to 50 HP	\$100
Greater than 50 51 HP to 100 HP	\$200
Greater than 100 HP	\$750
TRANSFORMERS AND GENERATORS/SOLAR PANELS PHOTOVOLTAIC SYSTEMS	
Greater than 1 kW to 10 50 kW	\$75 <u>\$275</u>
Greater than 10 kW to 45 kW 51 kW to 100 kW	\$100 <u>\$475</u>
Greater than 45 kW to 112.5 kW 100 kW	\$20 0 <u>\$750</u>
Greater than 112.5 kW	\$75 0
CONNECTION POINTS (alarm devices, telephone/computer)	
1- and 2-Family	
1 to 25 points	\$50
26 to 100 points	\$100

ELECTRICAL SUBCODE FEES

100 or more points	\$150
Commercial/Industrial	
1 to 25 points	\$100
26 to 100 points	\$250
100 or more points	\$500
SERVICES — Includes All Subpanels 60 AMP	\$50
100 to 200 services	\$110
201 to 499 services	\$200
500 to 999 services	\$500
1,000 and above services	\$750
Each additional meter	\$75
Re-institute service	\$100
Scheduled overtime inspection fee	\$200 above standard fee

Notes:

Actual nameplate kilowatt, horsepower rating must be noted on the application to ensure no delay in permit issuance.

No permit for a service change or service upgrade will be issued unless GPU work request (WR) "R" number as outlined in GPU application for service is submitted with application for permit.

EL	ECTRICAL	SUBCC	DE.	FEES
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Attic fan	\$15
Air-conditioner, replacement feed	\$45
Air-conditioner, replacement feed to subpanel	\$45
Air-conditioner unit (each), over 6 tons	\$45 plus 3.54 times (x) tons
Air-conditioner unit (each), 3 to 6 tons	\$45
Air-conditioner unit (each), under 3 tons	\$25

ELECTRICAL SUBCODE FEES

Bonding	\$20
Burglar alarm panel	\$35
Cable outlets, 1 to 5	\$10
Cable outlets, 6 plus (each)	\$3 <u>\$25</u>
Central heat, gas and oil	\$35
Combination burglar/fire alarm panel	\$35
Commercial exhaust, plus HP	\$25
Commercial suppression system	\$75
Control panel, each	\$50
Cook top unit	\$25
Dishwasher	\$25
Door bell/chime and transformer, each	\$5 <u>\$25</u>
Dryer	\$25
Electrical valves, each	\$5
Fire alarm panel	\$35
Floor case cooler/freezer, self-contained	\$0
Floor case cooler/freezer, split system	\$45
Garbage disposal unit	\$7 <u>\$25</u>
Hard-wired smoke detectors, 1 to 5	\$25
Hard-wired smoke detectors, 6 plus (each)	\$3 <u>\$25</u>
Heat pumps, plus HP and kW	\$25
Hot tubs, plus HP and kW	\$25
Hot water heater	\$20
Intercom panel	\$35

ELECTRICAL SUBCODE FEES

Intercom/CRT devices, 1 to 25	\$10
Intercom/CRT devices for each additional 25	\$10
Jacuzzi, plus HP and kW	\$25
Kitchen exhaust, commercial, plus HP	\$25
Light standards, 1 to 5 plus trench inspection	\$55
Light standards, 6 plus (each), plus trench inspection	\$5 <u>\$15</u>
Load management devices (each):	\$45
Magnetic starter/2 of hp, with motors	
Magnetic starter, same as motor HP	
Microwave	\$20
New subpanel only, same as service size	
Oven	\$25
Paddle fan (each)	\$25
Panel change only, same as new service size	
Public swimming pool annual inspection	\$50
Radon exhaust	\$25
Range, residential	\$25
Range, commercial, plus kW	\$25
Refrigeration unit (each), under 3 tons	\$25
Refrigeration unit (each), 3 to 6 tons	\$45
Refrigeration unit (each), over 6 tons	\$45 plus 3.45 times (x) tons
Residential exhaust system (each)	\$5 <u>\$25</u>
Sauna, plus HP and kW	\$25
Sign, plus feed to sign and auto control device	\$25

ELECTRICAL SUBCODE FEES

Surface cooking unit	\$20
Swimming pool air blower motor, per HP	
Swimming pool bonding	\$20
Swimming pool light (each)	\$5 <u>\$25</u>
Swimming pool subpanel with timer	\$35 <u>\$50</u>
Aboveground pool/hot tubs/spas	\$75
Inground pool	\$150
Thermostats (each)	\$5 <u>\$15</u>
Timer for electrical hot water heater	\$25
Timer on photo cell	\$35
Trench inspection	\$5 <u>\$25</u>
Water boiler-furnace (replacement only)	\$35
Walk-in cooler/freezer split system	\$50
Water boiler-furnace (replacement only)	\$35
Whirlpool/spa, plus HP and kW	\$45
1 ton refrigeration= 3.54 kW	
Example: 12 tons: $12 \times 3.54 = 42.48 \text{ kW}$	
\$46 + \$46 for 10 to 45 kW = \$92	

SCHEDULE C

FIRE SUBCODE FEES

The fees for a permit to install items under UCC Fire Subcode shall be as follows:

Fire protection subcode minimum fee shall be:

Example: 15 tons: 15x3.54 = 53.1 kW

\$46 + \$92 for 112.5 kW = \$138

\$55

SCHEDULE C

FIRE SUBCODE FEES

1.	Commercial kitchen exhaust equipment, mechanical systems for all use groups	The fee shall be computed at \$25 per \$1,000 construction cost
		(minimum fee \$55 <u>\$175</u>)
2.	Crematorium (each)	\$350
3.	Diesel tanks and pumps	Same rate as gasoline
4.	Fire alarm device changes	\$15 per device
		(minimum fee \$75)
5.	Fire alarm panel, commercial	\$80
6.	Fire alarm panel, residential	\$45
7.	Fire pump insulation (each)	\$250
8.	Flammable and combustible liquid storage tanks under 2,000 gallons	\$75 <u>\$100</u>
9.	Flammable and combustible liquid storage tanks	
	(1) Over 2,000 to 4,999 gallons	\$100 <u>\$300</u>
	(2) At least 5,000 and less than 10,000 gallons	\$16 0 <u>\$450</u>
10.	Flammable and combustible liquid storage tanks, 10,000 and over	\$200 plus \$10 per thousand gallons or a fraction thereof
11.	Flow valves, flow devices (each)	\$30
12.	Gas or oil fired appliance that is not connected to the plumbing system (each)	\$50
13.	Gasoline service station, 3 gasoline tanks to 10,000 gallons each and 6 gasoline pumps	\$300

SCHEDULE C

FIRE SUBCODE FEES

14.	Each additional gasoline tank to 10,000 gallons installed at the same time	\$60
15.	Each additional gasoline pump installed at same time	\$25
16.	Horn/horn strobe/strobe (each)	\$10
17.	Incinerator (each)	\$350
18.	Knob box	\$30
19.	L.N.G. storage tanks, under 2,000 gallons	\$80
20.	L.N.G. storage tanks, 2,000 gallons or more	\$160
21.	L.N.G. storage tanks, under 2,000# liquid	\$80
22.	L.N.G. storage tanks, 2,000# to 4,000# liquid	\$160
23.	Pull station (each)	\$15
24.	Smoke control system (each)	\$160
25.	Smoke detectors in supply or return air ducts (each)	\$25
26.	In computing fee for sprinkler and detector, the number of each shall be counted separately and 2 fees, one for sprinklers and one for detectors, shall be charged	
27.	Independent pre-engineered sprinkler system: carbon dioxide, halon, foam suppression, dry chemical, wet chemical (each)	\$80 <u>\$175</u>
28.	Sprinkler or detector 20 or fewer units	\$80 <u>\$150</u>
29.	Sprinkler or detector, 21 to 100 units	\$160 <u>\$250</u>
30.	Sprinkler or detector, 101 to 200 units	\$260 <u>\$400</u>
31.	Sprinkler or detector, 201 to 400 units	\$775
32.	Sandpipes, fire suppression system or special fire suppression systems	\$30 per \$1,000 of estimated cost
33.	Tanks for gasoline, oil, fuel, liquefied petroleum gas, gas, chemical or miscellaneous storage tanks up to 550 U.S. gallons	\$65 <u>\$85</u>
34.	Tanks over 550 to 2,500 U.S. gallons	\$125

FIRE SUBCODE FEES Tanks over 2,500 US gallons, per 1,000 U.S. gallons 35. \$500 36. Trench or tank(s) opening inspection \$65 \$85 37. Underground fire mains \$150 <u>\$300</u> 38. Waste oil tanks, under 10,000 gallons \$250 39. Wood stoves, prefabricated fireplaces, masonry fireplaces, gas Fee shall be fireplaces, or alternative heating devices and components computed at \$25 per \$1,000 construction cost (minimum fee \$45) RESIDENTIAL SPRINKLERS AND DETECTORS 40. Detector, 1 to 5 \$25 \$75 41. Detector, 6 plus (each) \$2 <u>\$10</u> 42. Sprinklers, limited area, 1 to 5 \$45 43. Sprinklers, not limited area, 6 plus (each) \$2 44. Sprinklers, not limited area, same as commercial <u>45</u>. **Elevator Recall System** \$150 <u>46.</u> **Carbon Monoxide Detectors 1-5** <u>\$25</u> 6 or more <u>\$50</u> **Underground Fire Mains** <u>47.</u> \$300 <u>48.</u> **Standpipe Systems** \$300

\$200

SCHEDULE C

<u>49,</u>

Fire Hydrants on Private Property

PLUMBING SUBCODE FEES

The fees for a permit to install, inspect or replace plumbing fixtures or equipment under UCC Plumbing Subcode are as follows:

1.	For the installation, including replacement of plumbing futures, the fee shall be	A minimum of \$50 for residential and \$75 for all others
2.	Each plumbing fixture shall be computed at the rate of	\$20 <u>\$25</u>
3.	Air-conditioning, refrigeration, freezer system unit (HVAC) (each)	\$60
4.	Backflow device and/or preventor under 1 inch (each)	<u>\$20 </u>
5.	Backflow device and/or preventor 1 inch and above (each)	\$65
	a. Annual inspection fee (each)	\$65
	(1) Such inspection fee shall be payable and due on June 1 of each year	
6.	Bathtub	\$20 <u>\$25</u> (residential)
		\$45 (other)
7.	Commercial boiler/furnace (each)	\$75 (residential)
		\$100 (other)
8.	LP gas tank	\$50 (residential)
		\$75 (other)
9.	Commercial washing machine (each)	\$75
10.	Condensater drain, per unit or item	\$20
		\$45 (other)

11.	Direct connection (each)	\$15 (residential)
		\$30 (other)
12.	Domestic boiler/furnace (each)	\$75 (residential)
		\$100 (other)
13.	Dishwasher (each)	\$20 <u>\$25</u> (residential)
		\$45 (other)
14.	Domestic washing machine outlet	\$20 <u>\$25</u> (residential)
		\$45 (other)
15.	Drinking fountain (each)	\$15 (residential)
		\$30 (other)
16.	Floor drain (each)	\$15 (residential)
		\$30 (other)
17.	Fuel oil piping system for heating system	\$60 (residential)
		\$100 (other)
18.	Fuel oil piping system	\$60 (residential)
		\$100 (other)
19,	Garbage disposal unit (each)	\$20 <u>\$25</u> (residential)
		\$45 (other)

20.	Gas appliance (each)	\$15 <u>\$20</u>
		(residential)
0.1		\$30 (other)
21.	Gas piping systems	\$60 (residential)
		\$100 (other)
22.	Gas piping system for heating system	\$60 (residential)
		\$100 (other)
23.	Grease trap (each)	\$60 (residential)
		\$100 (other)
24.	Hose bibs (each)	\$20 <u>\$25</u> (residential)
		\$45 (other)
25.	Hot tubs, drain to city sewer	\$75 (residential)
		\$100 (other)
26.	Hot tubs, without drain to city sewer	\$25
27.	Hot water heating (each)	\$50 (residential)
		\$100 (other)
28.	Hot water heater, replacement only	\$20 <u>\$25</u>
29.	Interceptor (each)	\$75
30.	Jacuzzi	\$50 (residential)

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		\$75 (other)
31.	Lawn sprinkler system (each)	\$75 (residential)
		\$100 (other)
32.	Oil separators (each)	\$75
33.	Reduced pressure backflow device (each)	\$50 (residential)
		\$75 (other)
34.	(Reserved)	
35.	Replacement heating unit	\$50 (residential)
		\$75 (other)
36.	Radon piping	\$50 (residential)
		\$75 (other)
37.	Sewer connection (each)	\$75 (residential)
		\$125 (other)
38.	Sewer ejector (each)	\$50 (residential)
		\$75 (other)
39.	Sewer pump (each)	\$50 (residential)
		\$75 (other)
40.	Shower (each)	\$20 <u>\$25</u> (residential)
		\$45 (other)

41.	Sink/lavatory (each)	\$20 <u>\$25</u> (residential)
		\$45 (other)
42.	Steam boiler, 50 HP and over	\$100
43.	Steam boiler, under 50 HP	\$75 (residential)
		\$75 (other)
44.	Sump pump connection (each)	\$50 (residential)
		\$75 (other)
45.	Trench inspection only	\$50 (residential)
		\$75 (other)
46.	Urinal/bidet (each)	\$20 <u>\$25</u> (residential)
		\$45 (other)
47.	Vent stack (each)	\$20 (residential)
		\$45 (other)
48.	Water closet (each)	\$20 (residential)
		\$45 (other)
49.	Water filter system (each)	\$35 (residential)
		\$75 (other)
ļ	a. Waterline (refrigerator)	\$15 <u>\$20</u> (residential)
		\$30 (other)
50.	Water service connection from curb box to water meter	\$75 (residential)

		\$125 (other)
51.	Water utility septic connection (each)	\$75 (residential)
		\$125 (other)
52.	Sewer cap	\$75 (residential)
		\$100 (other)
53.	Water cap	\$75 (residential)
		\$100 (other)
54.	AC coil	\$50 (residential)
		\$75 (other)
55.	AC condenser	\$50 (residential)
		\$75 (other)
56.	Gas/oil unit heater	\$50 (residential)
		\$75 (other)
57.	Water cooled AC	\$50 (residential)
The second secon		\$75 (other)
58.	Sewer backwater valve	\$50 (residential)
		\$75 (other)

SCHEDULE E

MECHANICAL SUBCODE FEES

The fees for a permit relative to the inspection of mechanical equipment under UCC shall be as follows:

The minimum fee:

\$50 \$55

The fee for inspection of mechanical equipment in Use Groups R-3 and R-4-R-5 shall be: \$40 for the first appliance and \$40 for each additional appliance.

Air Conditioning- HVAC	<u>\$60</u>
Water Heater	<u>\$50</u>
Fuel Oil Connection	<u>\$60</u>
Gas Pipe Connection	<u>\$60</u>
Steam Boiler	<u>\$75</u>
Hot Air Furnace	<u>\$75</u>
Fire Place	<u>\$75</u>
Generator	<u>\$85</u>

NOTE: This flat fee includes all costs associated with the incidental connections and extensions of associated gas, fuel oil and/or domestic water relating to the specific appliance.

This does not exclude the requirement for an electrical permit, if needed.

Plus, all State of New Jersey fees.

Section 2. This Ordinance shall take effect upon adoption and publication according to law.

Section 3. If any part of this Ordinance shall be deemed invalid, such parts shall be severed and the invalidity thereby shall not affect the remaining parts of this Ordinance.

Introduced: October 21, 2025

Public Hearing: November 25, 2025

Adopted:

Michele Clark, RMC
Borough Clerk
Borough of Keyport

Rose P. Araneo, Mayor Borough of Keyport