

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2012
(UNAUDITED)

POPULATION LAST CENSUS 7,240
NET VALUATION TAXABLE 2012 747,294,827
MUNICODE 1322

FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:
COUNTIES - JANUARY 26, 2013
MUNICIPALITIES - FEBRUARY 10, 2013

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES.

BOROUGH OF KEYPORT, COUNTY OF MONMOUTH

SEE BACK COVER FOR INDEX AND INSTRUCTIONS.
DO NOT USE THESE SPACES

	Date	Examined By:
1		Preliminary Check
2		Examined

I hereby certify that the debt shown on Sheets 31 to 34 and 49 to 51 and 63 to 65 are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Name [Signature]
Title Chief Financial Officer

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, (which I have prepared) or ~~(which have not been prepared)~~ [eliminate one] and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I, Thomas P. Fallon, am the Chief Financial Officer, License # 260, of the Borough of Monmouth and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2012, completely in compliance with N.J.S. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2012.

Signature [Signature]
Title Chief Financial Officer
Address 70 West Front Street, Keyport , NJ 07735
Phone Number (732) 739-5129
Fax Number (732) 739-4701

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the _____ of _____ as of December 31, 20____ and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures, (except for circumstances as set forth below, no matters) or (no matters) [eliminate one] came to my attention that caused me to believe that the Annual Financial Statement for the year ended _____ is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

A
N

Certified by me

This ____ day of _____, 2013

(Registered Municipal Accountant)

(Firm Name)

(Address)

(Address)

(Phone Number)

(Email)

(Fax Number)

**UNIFORM CONSTRUCTION CODE CERTIFICATION
BY CONSTRUCTION CODE OFFICIAL**

The undersigned certifies that the municipality has compiled with the regulations governing revenues generated by uniform construction code fees and expenditures for construction code operations for fiscal year 2012 as required under N.J.A.C. 5:23-4.17.

Printed Name: Robert Burtlew

Signature: 

Certificate #: 007016

Date: 3/8/13

MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION
BY
CHIEF FINANCIAL OFFICER

One of the following Certifications must be signed by the Chief Financial Officer if your municipality is eligible for local examination.

CERTIFICATION OF QUALIFYING MUNICIPALITY

1. The outstanding indebtedness of the previous fiscal year is **not in excess of 3.5%**
2. All emergencies approved for the previous fiscal year **did not exceed 3%** of total appropriations;
3. The tax collection rate **exceeded 90%**
4. Total deferred charges **did not equal or exceed 4%** of the total tax levy;
5. There were **no "procedural deficiencies"** noted by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and
6. There was **no operating deficit** for the previous fiscal year.
7. The municipality **did not** conduct an accelerated tax sale for less than 3 consecutive years.
8. The municipality **did not** conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.
9. The current year budget does **not** contain a levy or appropriation "CAP" referendum.
10. The municipality will not apply for Transitional Aid for 2013.

The undersigned certifies that this municipality has complied in full in meeting ALL of the above criteria in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: _____

Chief Financial Officer: _____

Signature: _____

Certificate #: _____

Date: _____

N/A

Twelve

6 out 2

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY

The undersigned certifies that this municipality does not meet Item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.

Municipality: _____

Chief Financial Officer: _____

Signature: _____

Certificate #: _____

Date: _____

21-600026
Fed I.D. #

Keyport
Municipality

MUNSWITH
County

**Report of Federal and State Financial Assistance
Expenditures of Awards**

Fiscal Year Ending: 12-31-12

(1)	(2)	(3)
Federal Programs Expended (administered by the State)	State Programs Expended	Other Federal Programs Expended

TOTAL \$ 230,559 \$ 564,230 \$ 192,529

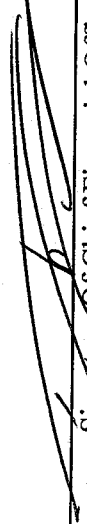
Type of Audit required by OMB A-133 and OMB 04-04:

X Single Audit (SMA)
____ Program Specific Audit
____ Financial Statement Audit Performed in Accordance
____ With Government Auditing Standards (Yellow Book)

Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB A-133 (Revised 6/27/03) and OMB 04-04. The single audit threshold has been increased to \$500,000 beginning with fiscal year ending 12/31/03. Expenditures are defined in Section 205 of OMB A-133.

- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
- (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (I.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**

- (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.



Signature of Chief Financial Officer

Sheet 1d

3-6-13

Date

IMPORTANT!

READ INSTRUCTIONS

INSTRUCTION

The following certification is to be used **ONLY** in the event there is **NO** municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the **UTILITY** sheets from the document.

CERTIFICATION

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the _____ of _____, County of _____ during the year 2012 and that sheets 40 to 68 are unnecessary.

I have therefore removed from this statement the sheets pertaining only to utilities

Name _____

Title _____

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

NOTE:

When removing the utility sheets, please be sure to refasten the "index" sheet (the last sheet in the statement) in order to provide a protective cover sheet to the back of the document.

MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2012

Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2013 and filed with the County Board of Taxation on January 10, 2013 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of \$ 733,669,411.

 SIGNATURE OF TAX ASSESSOR

Borough of Kayport
MUNICIPALITY

Muskegon
COUNTY

NOTE THAT A TRIAL BALANCE IS REQUIRED AND NOT A BALANCE SHEET

POST CLOSING
TRIAL BALANCE - CURRENT FUND
AS AT DECEMBER 31, 2012

Cash Liabilities Must be Subtotaled and Subtotaled Must be Marked with "C" -- Taxes Receivable Must be Subtotaled

Title of Account		Debit	Credit
Assets			
Cash		964,811.95	
Change Fund		325.00	
Sub-Total Cash		965,136.95	
Due from State of New Jersey - Chapter 20, P.L. 1971		4,389.20	
Deferred Charges			
Special Emergency Authorization		79,000.00	
Emergency Authorization		57,000.00	
		136,000.00	
Receivables With Full Reserves			
Taxes Receivable		703,365.15	
Tax Title Liens		139,316.53	
Foreclosed Property		97,100.00	
Interfund - Payroll Fund		614.24	
Interfund - General Capital Fund		266.29	
Revenue Accounts Receivable		17,521.98	
		958,184.19	
Liabilities and Reserves			
Appropriation Reserves			342,039.69
Reserve for Encumbrances			138,173.14
Accounts Payable			33,068.02
Prepaid Taxes			76,225.04
Tax Overpayments			1,726.10
County Taxes Payable			1,149.84
School Taxes Payable			3.50
Interfund - Trust Other Fund			337.38
Interfund - Federal and State Grant Fund			137,494.43
State Library Aid Payable			2,563.00
Reserve for FEMA Reimbursement			38,250.00
Reserve for Senior Center			5,316.06
Sub-Total Liabilities ("C")			776,346.20
Reserve for Receivables			958,184.19
Special Emergency Notes Payable			79,000.00
Emergency Notes Payable			57,000.00
Fund Balance			193,179.95
		2,063,710.34	2,063,710.34

(Do Not Crowd - add additional sheets)

POST CLOSING

Accounts #1 and #2*

[illegible]

(Do not crowd - add additional sheets)

* To be prepared in compliance with Department of Human Services Municipal Audit Guide, Public Welfare, General Assistance Program.

POST CLOSING TRIAL BALANCE

AS AT DECEMBER 31, 2012

[illegible]

Sheet 5

POST CLOSING TRIAL BALANCE - TRUST FUNDS

(Assessment Section Must Be Separately Stated)

AS AT DECEMBER 31, 2012

Title of Account	DEBIT	CREDIT
ANIMAL CONTROL TRUST FUND:		
Cash	12,795.66	
Reserve for Animal Control Fund Expenditures		12,795.66
Total Animal Control Trust Fund	12,795.66	12,795.66
OTHER TRUST FUND:		
Cash	517,254.30	
Interfund - Current Fund	337.38	
Due State of NJ - Marriage Licenses		650.00
RESERVES FOR:		
Unemployment		8,993.07
Tax Sale Premiums		146,400.00
Tax Title Lien Redemptions		0.00
Welcome Center		100.00
Bayfront Improvements		32,504.71
Developer Escrow		177,043.01
Contractor Deposits		5,727.41
Disaster Assistance - Sandy		250.00
Cash Repair Deposits		44,749.00
Law Enforcement		10,520.85
Board of Recreation Commission		44,929.45
P.O.A.A.		2,961.52
Municipal Drug Alliance		4,099.92
Public Defender		10,360.75
Cell Tower Lease Deposit / Other		6,267.02
Debris Deposits		10,503.00
Donations - Civic Maintenance and Beautification		583.06
Recreation Events		10,598.91
Material Disposition Deposits		350.00
Total Other Trust Fund	517,591.68	517,591.68
OPEN SPACE TRUST FUND:		
Cash	97,615.79	
Reserve for Encumbrances		0.00
Reserve for Open Space		97,615.79
	97,615.79	97,615.79
(Do not Crowd - add additional sheets)		

MUNICIPAL PUBLIC DEFENDER CERTIFICATION

Public Law 1998, C. 256

Municipal Public Defender Expended Prior Year 2011: (1) \$ 5,300
x
(2) \$ 1,325 25%

Municipal Public Defender Trust Cash Balance December 31, 2012: (3) \$ 10,360.25

Note: If the amount of money in a dedicated fund established pursuant to this section exceeds by more than 25% the amount which the municipality expended during the prior year providing the services of a municipal public defender, the amount in excess of the amount expended shall be forwarded to the Criminal Disposition and Review Collection Fund administered by the Victims of Crime Compensation Board (P.O. Box 084, Trenton, N.J. 08625).

Amount in excess of the amount expended: $3 - (1 + 2) =$ \$ 3,735.25

The undersigned certifies that the municipality has complied
with the regulations governing *Municipal Public Defender* as required under Public Law 1998, C. 256.

Chief Financial Officer:

Signature:

Certificate #:

Date:

Thomas P. Fulton

260

3-6-13

Schedule of Trust Fund Reserves

1.	<u>Purpose</u>	Amount		<u>Receipts</u>	<u>Disbursements</u>	Balance as at <u>Dec. 31, 2012</u>
		Dec. 31, 2011 per Audit <u>Report</u>	<u>Report</u>			
2.		\$	\$		\$	
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
11.						
12.						
13.						
14.						
15.						
16.						
17.						
18.						
19.						
20.						
21.						
22.						
23.						
24.						
25.						
26.						
27.						
28.						
29.						
30.						
Totals:		\$	\$		\$	

N A

Detail in audit

ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2011	Assessments and Liens				Current Budget				RECEIPTS				Disbursements	Balance Dec. 31, 2012
		XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX
Assessment Serial Bond Issues:	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX
Assessment Bond Anticipation Note Issues:	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX
Other Liabilities															
Trust Surplus															
Less Assets "Unfinanced"	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX	XXXXX	XX

2
4

POST CLOSING TRIAL BALANCE - GENERAL CAPITAL FUND

AS AT DECEMBER 31, 2012

Title of Account	Debit	Credit
Est. Proceeds Bonds and Notes Authorized	926,589.23	xxxxxxxxxx
Bonds and Notes Authorized but Not Issued	xxxxxxxxxx	926,589.23
Cash	1,038,247.73	
Investment - Special Emergency Note	79,000.00	
Investment - Emergency Note	57,000.00	
N.J. DOT Grants Receivable	262,500.00	
N.J. DEP Grant / Loan Receivable	1,097,500.00	
Deferred Charges to Future Taxation:		
Funded	7,134,626.77	
Unfunded	5,140,989.23	
General Serial Bonds		6,560,000.00
Green Trust Loan Payable		574,626.77
Bond Anticipation Notes		4,214,400.00
Improvement Authorizations:		
Funded		268,376.94
Unfunded		2,069,812.30
Encumbrances Payable		231,556.80
Reserve for DEP Grant/Loan Receivable		672,500.00
Reserve for Drainage Improvements		11,496.00
Reserve for Infrastructure Improvements		56,253.84
Reserve to Pay Debt Service		88,397.23
Reserve for Refunding Issuance Costs		12,418.54
Interfund - Current Fund		266.29
Capital Improvement Fund		22,375.69
Fund Balance		27,383.33
Totals	15,736,452.96	15,736,452.96
(Do not Crowd - add additional sheets)		

CASH RECONCILIATION DECEMBER 31, 2012

	Cash			Less Checks Outstanding	Cash Book Balance
	*On Hand	On Deposit			
Current	18,723.59	967,134.30	21,045.94	964,811.95	
Trust - Assessment					
Trust - Animal Control		12,795.66		12,795.66	
Trust - Other	1.16	521,630.78	4,377.64	517,254.30	
Trust - Open Space	179.07	97,436.72		97,615.79	
Capital - General	301.53	1,038,244.68	298.48	1,038,247.73	
Water Operating					
Water Capital					
Water Utility - Assessment Trust					
Public Assistance **					
Water - Sewer Operating	429,935.76	171,496.44	44,330.03	557,102.17	
Water - Sewer Capital		2,069,853.60	100.00	2,069,753.60	
Federal/State Grant					

***Include Deposits In Transit**

****Be sure to include a Public Assistance Account reconciliation and trial balance in the municipality maintains such a bank account.**

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2012.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2012.

All "Certificates of Deposit" and "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: _____ Title: Chief Financial Officer

LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Note: Sections N.J.S. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

**MUNICIPALITIES AND COUNTIES
FEDERAL AND STATE GRANTS RECEIVABLE**

Grant	Balance January 1, 2012	2012 Budget Revenue	Received	Canceled	Transferred from Unappropriated Reserve	Balance December 31, 2012
Municipal Drug Alliance Grant	12,306.00	26,704.00	22,142.83			16,867.17
Office On Aging	36,000.00	36,000.00	36,000.00			36,000.00
Recycling Tonnage Grant		9,873.37			9,873.37	
NJ Body Armor Replacement Grant		1,948.53			1,948.53	
Clean Communities Program		11,300.14	11,300.14			
Alcohol Education and Rehabilitation		2,458.85			2,458.85	
Monmouth County Open Space - Skate Park	52,000.00					52,000.00
D.W.I. Saturation Patrol Grant	12,800.00					12,800.00
NJ EDA Hazardous Discharge Site Remediation	342,923.00		342,923.00			
Total	456,029.00	88,284.89	412,365.97		14,280.75	117,667.17

Sheet 10

**SCHEDULE OF APPROPRIATED RESERVES FOR
FEDERAL AND STATE GRANTS**

Grant	Balance December 31, 2011	Transferred 2012 Budget Appropriations		Prior Year Reserve for Encumbrances	Expended	Reserve for Encumbrances	Canceled	Balance December 31, 2012
		Budget	Appropriation By 40A:4-87					
Alcohol Education and Rehab.	949.96	2,458.85			3,100.00			308.81
Municipal Drug Alliance		33,380.00		11,772.90	35,225.35	9,878.15	31.60	17.80
Monmouth County Open Space - Skate Park	52,000.00							52,000.00
Drunk Driving Enforcement Fund	43.11							43.11
Recycling Tonnage Grant	6,553.76	9,873.37		4,065.36	4,065.36			16,427.13
Clean Communities Program	4,737.79		11,300.14		12,730.73	250.00		3,057.20
Office on Aging		86,660.00		1,076.20	85,314.63	1,584.00	110.50	727.07
Body Armor Replacement Grant	7,447.48	1,948.53			3,413.40	806.30		5,176.31
Neighborhood Preservation Program				25,800.00	25,800.00			
NJ DEP Hazardous Discharge Site Remediation	375,297.33				225,771.62			149,525.71
DWI Saturation Patrol	12,560.00				10,800.00			1,760.00
Totals	459,589.43	134,320.75	11,300.14	42,714.46	406,221.09	12,518.45	142.10	229,043.14

Sheet 11

SCHEDULE OF UNAPPROPRIATED RESERVE FOR FEDERAL AND STATE GRANTS

GRANT	BALANCE December 31, 2011	Transferred to 2012 Budget Appropriations			Received			Balance December 31, 2012
		Budget	Appropriation By 40A:4-87					
Alcohol Education and Rehabilitation	2,458.85	2,458.85			3,129.86			3,129.86
Recycling Tonnage Grant	9,873.37	9,873.37			8,569.10			8,569.10
Body Armor Replacement Grant	1,948.53	1,948.53			1,901.05			1,901.05
	14,280.75	14,280.75			13,600.01			13,600.01

Shoes 17

LOCAL DISTRICT SCHOOL TAX*

	Debit	Credit
Balance January 1, 2012	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable # 85001-00	xxxxxxxxxx	3.50
School Tax Deferred (NOT IN EXCESS OF 50% OF LEVY 2009-2010) 85002-00	xxxxxxxxxx	
Levy School Year July 1, 2012 - June 30, 2013	xxxxxxxxxx	
Levy Calander Year 2012	xxxxxxxxxx	8,552,160.00
Paid	8,552,160.00	xxxxxxxxxx
Balance December 31, 2012	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable # 85003-00	3.50	xxxxxxxxxx
+School Tax Deferred (NOT IN EXCESS OF 50% OF LEVY 2012-2013) 85004-00		xxxxxxxxxx
	8,552,163.50	8,552,163.50

* Not including Type 1 school debt service, emergency authorizations-school, transfer to Board of Education for use of local schools.

Must include unpaid requisitions.

MUNICIPAL OPEN SPACE TAX

	Debit	Credit
Balance January 1, 2012	xxxxxxxxxx	101,440.13
2012 Levy 81105-00	xxxxxxxxxx	186,889.00
Prior Year Encumbrances		
Interest Earned	xxxxxxxxxx	
Expenditures	190,713.34	xxxxxxxxxx
Balance December 31, 2012	97,615.79	xxxxxxxxxx
	288,329.13	288,329.13

Must include unpaid requisitions.

REGIONAL SCHOOL TAX

(Provide a separate statement for each Regional District involved)

	Debit	Credit
Balance January 1, 2012	XXXXXXXXXX	XXXXXXXXXX XX
School Tax Payable # 85031-00		
School Tax Deferred	XXXXXXXXXX	XX
(Not in excess of 50% of Levy - 2011 - 2012) 85032-00	XXXXXXXXXX	XX
Levy School Year July 1, 2012 - June 30, 2013	XXXXXXXXXX	XX
Levy Calendar Year 2012	XXXXXXXXXX	XX
Paid		XXXXXXXXXX XX
Balance December 31, 2012	XXXXXXXXXX	XXXXXXXXXX XX
School Tax Payable # 85033-00		
School Tax Deferred		XXXXXXXXXX XX
(Not in excess of 50% of Levy - 2012 - 2013) 85034-00		XXXXXXXXXX XX
# Must include unpaid requisitions		

N P

REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance January 1, 2012	XXXXXXXXXX	XXXXXXXXXX XX
School Tax Payable # 85041-00		
School Tax Deferred	XXXXXXXXXX	XX
(Not in excess of 50% of Levy - 2011 - 2012) 85042-00	XXXXXXXXXX	XX
Levy School Year July 1, 2012 - June 30, 2013	XXXXXXXXXX	XX
Levy Calendar Year 2012	XXXXXXXXXX	XX
Paid		XXXXXXXXXX XX
Balance December 31, 2012	XXXXXXXXXX	XXXXXXXXXX XX
School Tax Payable # 85043-00		
School Tax Deferred		XXXXXXXXXX XX
(Not in excess of 50% of Levy - 2012 - 2013) 85044-00		XXXXXXXXXX XX
# Must include unpaid requisitions		

COUNTY TAX PAYABLE

	Debit	Credit
Balance January 1, 2012	xxxxxxxxxx	xxxxxxxxxx
County Taxes 80003-01	xxxxxxxxxx	
Due County for Added and Omitted Taxes 80003-02	xxxxxxxxxx	30.80
2012 Levy:		
General County 80003-03	xxxxxxxxxx	xxxxxxxxxx
County Library 80003-04	xxxxxxxxxx	1,800,553.36
County Health	xxxxxxxxxx	36,299.76
County Open Space Preservation	xxxxxxxxxx	104,294.62
Due County for Added & Omitted Taxes 80003-05	xxxxxxxxxx	1,149.85
Paid	1,941,178.55	xxxxxxxxxx
Balance December 31, 2012	xxxxxxxxxx	xxxxxxxxxx
County Taxes		xxxxxxxxxx
Due County for Added and Omitted Taxes	1,149.84	xxxxxxxxxx
	1,942,328.39	1,942,328.39

SPECIAL DISTRICT TAXES

	Debit	Credit
Balance January 1, 2012 80003-06	xxxxxxxxxx	
2012 Levy:(List Each Type of District Tax Separately - See Footnote)	xxxxxxxxxx	xxxxxxxxxx
Fire none 81108-00	xxxxxxxxxx	xxxxxxxxxx
Sewer none 81111-00	xxxxxxxxxx	xxxxxxxxxx
Water none 81112-00	xxxxxxxxxx	xxxxxxxxxx
Business Improvement District (One)	118,000.00	xxxxxxxxxx
Total 2012 Levy:	80003-07	118,000.00
Paid	80003-08	118,000.00
Balance December 31, 2012	80003-09	xxxxxxxxxx
	118,000.00	118,000.00

Footnote: Please state the number of districts in each instance. Sheet 15

STATE LIBRARY AID

RESERVE FOR MAINTENANCE OF FREE PUBLIC LIBRARY WITH STATE AID

	DEBIT	CREDIT
Balance January 1, 2012	XXXXXXXXXX	
State Library Aid Received	XXXXXXXXXX	2,563.00
Expend		XXXXXXXXXX
Balance December 31, 2012	2,563.00	XXXXXXXXXX
	2,563.00	2,563.00

RESERVE FOR EXPENSE OF PARTICIPATION IN FREE COUNTY LIBRARY WITH STATE AID

Balance January 1, 2012	N/A	XXXXXXXXXX
State Library Aid Received	XXXXXXXXXX	XXXXXXXXXX
Expend		XXXXXXXXXX
Balance December 31, 2012		XXXXXXXXXX

RESERVE FOR AID TO LIBRARY OR READING ROOM WITH STATE AID(N.J.S.A. 40:54-35)

Balance January 1, 2012	N/A	XXXXXXXXXX
State Library Aid Received	XXXXXXXXXX	XXXXXXXXXX
Expend		XXXXXXXXXX
Balance December 31, 2012		XXXXXXXXXX

RESERVE FOR LIBRARY SERVICES WITH FEDERAL AID

Balance January 1, 2012	XXXXXXXXXX	
State Library Aid Received	XXXXXXXXXX	XXXXXXXXXX
Expend		XXXXXXXXXX
Balance December 31, 2012		XXXXXXXXXX

STATEMENT OF GENERAL BUDGET REVENUES 2012

Source	Budget -01	Realized -02	Excess or Deficit* -03
Surplus Anticipated	80101-		
Surplus Anticipated with Prior Written Consent of Director of Local Government	80102-	53,000.00	53,000.00
Miscellaneous Revenue Anticipated	xxxxxxx	xxxxxxx	xxxxxxx
Adopted Budget	2,072,457.75	2,065,535.35	(6,922.40)
Added by N.J.S. 40A:4-87(List on Sheet 17(a))	xxxxxxx	xxxxxxx	xxxxxxx
See Sheet 17A	11,300.14	11,300.14	
Total Miscellaneous Revenue Anticipated	80103-	2,083,757.89	(6,922.40)
Receipts from Delinquent Taxes	80104-	677,000.00	(9,825.85)
Amount to be Raised by Taxation:	xxxxxxx	xxxxxxx	xxxxxxx
(a) Local Tax for Municipal Purposes	80105-	5,650,239.78	(4,795.79)
(b) Addition to Local District School Tax	80106-		xxxxxxx
Total Amount to be Raised by Taxation	80107-	5,650,239.78	(4,795.79)
		8,463,997.67	(21,544.04)

ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash (Total of Item 10 or 14 on Sheet 22)	80108-00	15,683,963.80
Amount to be Raised by Taxation	xxxxxxx	xxxxxxx
Local District School Tax	80109-00	8,552,160.00
Vocational School District		xxxxxxx
Regional School Tax	80119-00	xxxxxxx
Regional High School Tax	80110-00	xxxxxxx
County Taxes(Including Open Space Tax)	80110-00	1,941,147.74
Due County for Added and Omitted Taxes	80112-00	1,149.85
Special District Taxes	80113-00	118,000.00
Municipal Open Space Tax	80120-00	186,889.00
Reserve for Uncollected Taxes	80114-00	760,826.78
Deficit in Required Collection of Current Taxes (or)	80115-00	xxxxxxx
Balance for Support of Municipal Budget (or)	80116-00	5,645,443.99
*Excess Non-Budget Revenues (See Footnote)	80117-00	xxxxxxx
*Deficit Non-Budget Revenue (See Footnote)	80118-00	16,444,790.58
		16,444,790.58

These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

(Continued)

Source

11,300.14

11,300.14

Excess or Deficit

11,300.14

11,300.14

CFO Signature:

Borough of Keyport 2012

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2012

2012 Budget as Adopted	80012-01	8,452,697.53
2012 Budget - Added by N.J.S. 40A:4-87	80012-02	11,300.14
Appropriated for 2012 (See Budget Statement Item 9)	80012-03	8,463,997.67
Appropriated for 2012 by Emergency Appropriation (Budget Statement Item 9)	80012-04	136,000.00
Total General Appropriations (Budget Statement Item 9)	80012-05	8,599,997.67
Add: Overexpenditures (See Footnote)	80012-06	
Total Appropriations and Overexpenditure	80012-07	8,599,997.67
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	80012-08	7,495,355.82
Paid or Charged-Reserve for Uncollected Taxes	80012-09	760,826.78
Reserved	80012-10	342,039.69
Total Expenditures	80012-11	8,598,222.29
Unexpended Balance Canceled (See Footnote)	80012-12	1,775.38

FOOTNOTES - RE: Overexpenditures:

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE:UNEXPENDED BALANCE CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances, "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balance Canceled"

SCHEDULE OF EMERGENCY APPROPRIATIONS FOR LOCAL DISTRICT SCHOOL PURPOSES

(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

2012 Authorizations	N/A	
N.J.S. 40A:4-46(After adoption of Budget)		
N.J.S. 40A:4-20(Prior to Adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

RESULTS OF 2012 OPERATIONS

CURRENT FUND

		Debit	Credit
Excess of Anticipated Revenues:		xxxxxxxxxx	xxxxxxxxxx
Miscellaneous Revenues Anticipated	80013-01	xxxxxxxxxx	
Delinquent Tax Collections	80013-02	xxxxxxxxxx	
		xxxxxxxxxx	
Required Collection of Current Taxes	80013-03	xxxxxxxxxx	
Unexpended Balances of 2012 Budget Appropriations Cancelled	80013-04	xxxxxxxxxx	1,775.38
Miscellaneous Revenue Not Anticipated	81113-	xxxxxxxxxx	206,197.12
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Forclosed Property (Sheet 27)	81114-	xxxxxxxxxx	
Payment in Lieu of Taxes on Real Property	81120-	xxxxxxxxxx	
Sale of Municipal Assets		xxxxxxxxxx	
Unexpended Balances of 2011 Appropriation Reserves	80013-05	xxxxxxxxxx	110,002.95
Prior Years Interfunds Returned in 2012	80013-06	xxxxxxxxxx	0.10
Cancel Grant Appropriated Reserves		xxxxxxxxxx	142.10
		xxxxxxxxxx	
		xxxxxxxxxx	
		xxxxxxxxxx	
Deferred School Tax Revenue: (See School Taxes, Sheet 13 & 14)		xxxxxxxxxx	xxxxxxxxxx
Balance January 1, 2010	80013-07		xxxxxxxxxx
Balance December 31, 2010	80013-08	xxxxxxxxxx	
Deficit in Anticipated Revenues:		xxxxxxxxxx	xxxxxxxxxx
Miscellaneous Revenues Anticipated	80013-09	6,922.40	xxxxxxxxxx
Delinquent Tax Collections	80013-10	9,825.85	xxxxxxxxxx
			xxxxxxxxxx
Required Collection of Current Taxes	80013-11	4,795.79	xxxxxxxxxx
Interfund Advances Originating in 2012	80013-12		xxxxxxxxxx
Cancel Grants Receivable			
Refund of Prior Years Revenue			xxxxxxxxxx
Prior Year Tax Appeals		106,147.17	xxxxxxxxxx
Prior Year Senior Citizen Deduction Disallowed		750.00	xxxxxxxxxx
Deficit Balance-To Trial Balance (Sheet 3)	80013-13	xxxxxxxxxxxxxx	
Surplus Balance-To Surplus (Sheet 21)	80013-14	189,676.44	xxxxxxxxxx
		318,117.65	318,117.65

NOT ANTICIPATED

Total Amount to Miscellaneous Revenues Not Anticipated(Sheet 19)

SURPLUS - CURRENT FUND **2012**

		Debit	Credit
1. Balance January 1, 2012	80014-01	xxxxxxxxxx	56,503.51
2.		xxxxxxxxxx	
3. Excess Resulting from 2012 Operations	80014-02	xxxxxxxxxx	189,676.44
4. Amount Appropriated in the 2012 Budget - Cash	80014-03	53,000.00	xxxxxxxxxx
5. Amount Appropriated in 2012 Budget - with Prior Written Consent of Director of Local Government Services	80014-04		xxxxxxxxxx
6.			xxxxxxxxxx
7. Balance December 31, 2012	80014-05	193,179.95	xxxxxxxxxx
		246,179.95	246,179.95

ANALYSIS OF BALANCE DECEMBER 31, 2012 **(FROM CURRENT FUND - TRIAL BALANCE)**

Cash	80014-06		964,811.95
Investments	80014-07		
Change Fund			325.00
Sub-Total			965,136.95
Deduct Cash Liabilities Marked with "C" on Trial Balance	80014-08		776,346.20
Cash Surplus	80014-09		188,790.75
Deficit in Cash Surplus	80014-10		
*Other Assets Pledged to Surplus:			
(1) Due from State of N.J. Senior Citizen and Veterans Deduction	80014-16	4,389.20	
Deferred Charges #	80014-12		
Cash Deficit #	80014-13		
Total Other Assets	80014-14		4,389.20
			193,179.95

* IN THE CASE OF A "DEFICIT IN CASH SURPLUS", "OTHER ASSETS" WOULD ALSO BE PLEDGED TO CASH LIABILITIES.

#MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2012 BUDGET.

(1)MAY BE ALLOWED UNDER CERTAIN CONDITION.

NOTE: Deferred Charges for authorizations under N.J.S. 40A:4-55 (Tax Map, etc.) N.J.S. 40A:4-55(Flood Damage etc.)

N.J.S.A 40A:4-55.1 (Road and Bridges, etc.) and N.J.S. 40A:4-55.13 (Public Exigencies, etc.) to the extent of emergency notes issued and outstanding for such purposes, together with such emergency notes, may be omitted from this analysis.

(FOR MUNICIPALITIES ONLY)
CURRENT TAXES - 2012 LEVY

1.	Amount of Levy as per Duplicate(Analysis) or	82101-00	16,335,865.10
	(Abstract Of Ratables)	82113-00	
2.	Amount of Levy Special District Taxes	82102-00	119,819.16
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et seq.	82103-00	
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et seq.	82104-00	9,490.40
5a.	Subtotal 2012 Levy	82106-00	16,465,174.66
5b.	Reduction due to tax appeals**	82107-00	10,709.21
5c.	Total 2012 Levy	82108-00	
6.	Transferred to Tax Title Liens	82109-00	79,039.44
7.	Transferred to Foreclosed Property	82110-00	
8.	Remitted, Abated or Canceled	82121-00	
9.	Discount Allowed	82122-00	
10.	Collected in Cash: In 2011		
			105,039.72
	*In 2012		15,523,674.08
	R.E.A.P. Revenue		
	State's Share of 2012 Senior Citizens and Veterans Deductions Allowed	82123-00	55,250.00
	Total to Line 14	82111-00	15,683,963.80
11.	Total Credits		
12.	Amount Outstanding December 31, 2012	83120-00	15,773,712.45
13.	Percentage of Cash Collections to Total 2012 Levy (Item 10 divided by Item 5) is		95.25%
14.	Calculation of Current Taxes Realized in Cash:		
	Total of Line 10		15,683,963.80
	Less: Reserve for Tax Appeals Pending State Division of Tax Appeals		
	To Current Tax Realized in Cash (Sheet 17)		15,683,963.80

Note A: In Showing the above percentage the following should be noted:

Where Item 5 shows \$1,500,000.00, and Item 10 Shows \$1,049,977.50,
the percentage represented by the cash collections would be
\$1,049,977.50/\$1,500,000 or .699985. The correct percentage to
be shown as Item 13 is 69.99% and not 70.00% nor 69.999%

#Note: On Item 1, if Duplicate(Analysis) Figure is used; be sure to include

Senior Citizens and Veterans Deductions.

*Include overpayments applied as part of 2012 collections.

** Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction
of the municipal budget

ACCELERATED TAX SALE / TAX LEVY SALE - CHAPTER 99

To Calculate Underlying Tax Collection Rate for 2012

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997.

(1) Utilizing Accelerated Tax Sale

Total of Line 10 Collected in Cash (sheet 22).....	\$	
LESS: Proceeds from Accelerated Tax Sale.....		
NET Cash Collected	\$	
Line 5c (sheet 22) Total 2012 Tax Levy.....	\$	
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is.....		%

N A

(2) Utilizing Tax Levy Sale

Total of Line 10 Collected in Cash (sheet 22).....	\$	
LESS: Proceeds from Tax Levy Sale (excluding premium).....		
NET Cash Collected	\$	
Line 5c (sheet 22) Total 2012 Tax Levy.....	\$	
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is.....		%

SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS

	Debit	Credit
1. Balance January 1, 2012	xxxxxxxxxx	xxxxxxxxxx
Due From State of New Jersey	3,139.20	xxxxxxxxxx
Due to State of New Jersey	xxxxxxxxxx	
2. Sr. Citizens Deductions Per Tax Billings	13,750.00	xxxxxxxxxx
3. Veterans Deductions Per Tax Billings	39,500.00	xxxxxxxxxx
4. Sr. Citizen Deductions Allowed By Tax Collector	2,000.00	xxxxxxxxxx
5. Veterans Deductions Allowed By Tax Collector	1,000.00	
6. Veterans Deductions Disallowed		
7. Sr. Citizens Deductions Disallowed By Tax Collector	xxxxxxxxxx	1,000.00
8. Sr. Citizens Deductions Disallowed by Tax Collector 2011 Taxes	xxxxxxxxxx	750.00
9. Received in Cash from State	xxxxxxxxxx	53,250.00
10 Sr. Citizens and Veterans Prior Year Allowed		
11.		
12. Balance December 31, 2012	xxxxxxxxxx	xxxxxxxxxx
Due From State of New Jersey	xxxxxxxxxx	4,389.20
Due to State of New Jersey		xxxxxxxxxx
	59,389.20	59,389.20

Calculation of Amount to be included on Sheet 22, Item 10-2012 Senior Citizens and Veterans Deductions Allowed

Line 2	<u>13,750.00</u>
Line 3	<u>39,500.00</u>
Line 4 & 5	<u>3,000.00</u>
Sub-Total	<u>56,250.00</u>
Less:Line 7	<u>1,000.00</u>
To Line 10, Sheet 22	<u><u>55,250.00</u></u>

SCHEDULE OF RESERVE FOR TAX APPEALS PENDING
(N.J.S.A. 54:3-27)

		Debit		Credit
Balance January 1, 2012		XXXXXXXXXX	XX	
Taxes Pending Appeals		XXXXXXXXXX	XX	XXXXXXXXXX XX
Interest Earned on Taxes Pending Appeals		XXXXXXXXXX	XX	XXXXXXXXXX XX
Contested Amount of 2012 Taxes Collected which are Pending State Appeal (Item 14, Sheet 22)		XXXXXXXXXX	XX	
Interest Earned on Taxes Pending State Appeals		XXXXXXXXXX	XX	
Cash Paid to Appellants (Including 5% Interest from Date of Payment) Closed to Results of Operations				XXXXXXXXXX XX
(Portion of Appeal won by Municipality, including Interest)				XXXXXXXXXX XX
Balance December 31, 2012				XXXXXXXXXX XX
Taxes Pending Appeals*		XXXXXXXXXX	XX	XXXXXXXXXX XX
Interest Earned on Taxes Pending Appeals		XXXXXXXXXX	XX	XXXXXXXXXX XX

* Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2012

Signature of Tax Collector

License #

Date

COMPUTATION OF APPROPRIATION: RESERVE FOR UNCOLLECTED TAXES AND AMOUNT TO BE RAISED BY TAXATION IN 2013 MUNICIPAL BUDGET

	YEAR 2013	YEAR 2012
1. Total General Appropriations for 2013 Municipal Budget Statement Item 8 (L) (Exclusive of Reserve for Uncollected Tax	80015-	XXXXXXX XX
2. Local District School Tax - Actual	80016-	
Estimate**	80017-	XXXXXXX XX
3. Regional School District Tax - Actual	80025-	
Estimate*	80026-	XXXXXXX XX
4. Regional High School Tax - Actual	80018-	
Estimate*	80019-	XXXXXXX XX
5. County Tax	80020-	
Estimate*	80021-	XXXXXXX XX
6. Special District Taxes	80022-	
Estimate*	80023-	XXXXXXX XX
7. Municipal Open Space Tax	80027-	
Estimate*	80028-	XXXXXXX XX
8. Total General Appropriations & Other Taxes	80024-01	
9. Less: Total Anticipated Revenues from 2013 in Municipal Budget (Item 5)	80024-02	
10. Cash Required from 2013 Taxes to Support Local Municipal Budget and Other Taxes	80024-03	
11. Amount of Item 10 Divided by % Equals Amount to be Raised by Taxation (Percentage used must not exceed the applicable percentage shown by Item 13, Sheet 22)	[820034-04] 80024-05	
Analysis of Item 11: Local District School Tax (Amount Shown on Line 2 Above)		
Regional School District Tax (Amount Shown on Line 3 Above)		
Regional High School Tax (Amount Shown on Line 4 Above)		
County Tax (Amount Shown on Line 5 Above)		
Special District Tax (Amount Shown on Line 6 Above)		
Municipal Open Space Tax (Amount Shown on Line 7 Above)		
Tax in Local Municipal Budget		
Total Amount (see Line 11)		
12. Appropriation: Reserve for Uncollected Taxes (Budget Statement, Item 8 (M) (Item 11, Less Item 10)	80024-06	
Computation of "Tax in Local Municipal Budget"		
Item 1 - Total General Appropriations		
Item 12 - Appropriation: Reserve for Uncollected Taxes		
Sub-Total		
Less: Item 9 - Total Anticipated Revenues		
Amount to be Raised by Taxation in Municipal Budget	80024-07	

* Must not be stated in an amount less than
"actual" Tax of year 2012.

** May not be stated in an amount less than
proposed budget submitted by the Local
Board of Education to the Commissioner
of Education on January 15, 2013 (Chap.
136, P.L. 1978). Consideration must be
given to calendar year calculation.

Note:
The amount of
anticipated rev-
enues (Item 9)
may never exceed
the total of Items 1
and 12.

ACCELERATED TAX SALE - CHAPTER 99

Calculation To Utilize Proceeds In Current Budget As Deduction To Reserve For Uncollected Taxes Appropriation

Note: This sheet should be completed only if you are conducting an accelerated tax sale for the first time in the current year.

A. Reserve for Uncollected Taxes (sheet 25, Item 12) \$ _____

B. Reserve for Uncollected Taxes Exclusion
Outstanding Balance of Delinquent Taxes
(sheet 26, Item 14A) x % of _____
Collection (Item 16)

C. TIMES: % of increase of Amount to be
Raised by Taxes over Prior Year _____ %
[(2013 Estimated Total Levy - 2012 Total Levy)/2012 Total Levy]

D. Reserve for Uncollected Taxes Exclusion Amount
[(B x C) + B] \$ _____

E. Net Reserve for Uncollected Taxes
Appropriation in Current Budget
(A - D) \$ _____

2013 Reserve for Uncollected Taxes Appropriation Calculation (Actual)

1. Subtotal General Appropriations (item 8(L) budget sheet 29) \$ _____

2. Taxes not Included in the budget (AFS 25, items 2 thru 7) \$ _____

Total \$ _____

3. Less: Anticipated Revenues (item 5, budget sheet 11) \$ _____

4. Cash Required \$ _____

5. Total Required at _____ % (items 4+6) \$ _____

6. Reserve for Uncollected Taxes (item E above) \$ _____

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

			Debit	Credit
1.	Balance January 1, 2012		806,588.25	xxxxxxxxxx
	A. Taxes	83102-00	680,629.35	xxxxxxxxxx
	B. Tax Title Liens	83103-00	125,958.90	xxxxxxxxxx
2.	Canceled		xxxxxxxxxx	xxxxxxxxxx
	A. Taxes	83105-00	xxxxxxxxxx	
	B. Tax Title Liens	83106-00	xxxxxxxxxx	
3.	Transferred to Foreclosed Tax Title Liens:		xxxxxxxxxx	
	A. Taxes	83108-00	xxxxxxxxxx	
	B. Tax Title Liens	83109-00	xxxxxxxxxx	
4.	Added Taxes	83110-00	750.00	xxxxxxxxxx
5.	Added Tax Title Liens	83111-00		xxxxxxxxxx
6.	Adjustment between Taxes(Other than current year) and Tax Title Liens:		xxxxxxxxxx	xxxxxxxxxx
	A. Taxes - Transfers to Tax Title Liens	83104-00	xxxxxxxxxx	2,302.26
	B. Tax Title Liens - Transfers from Taxes	83107-00	2,302.26	xxxxxxxxxx
7.	Balance Before Cash Payments		xxxxxxxxxx	807,338.25
8.	Totals		809,640.51	809,640.51
9.	Balance Brought Down		807,338.25	xxxxxxxxxx
10.	Collected:		xxxxxxxxxx	667,174.15
	A. Taxes	83116-00	667,174.15	xxxxxxxxxx
	B. Tax Title Liens	83117-00	xxxxxxxxxx	xxxxxxxxxx
11.	Interest and Costs - 2012 Tax Sale	83118-00	346.16	xxxxxxxxxx
12.	2012 Taxes Transferred to Tax Title Liens	83119-00	10,709.21	xxxxxxxxxx
13.	2012 Taxes	83123-00	691,462.21	xxxxxxxxxx
14.	Balance December 31, 2012		xxxxxxxxxx	842,681.68
	A. Taxes	83121-00	703,365.15	xxxxxxxxxx
	B. Tax Title Liens	83122-00	139,316.53	xxxxxxxxxx
15.	Totals		1,509,855.83	1,509,855.83

16. Percentage of Cash Collections to Adjusted Amount Outstanding (Item No. 10 divided by Item No. 9), is 82.64% 83124-00

17. Item No. 14 multiplied by percentage shown above is \$696,392.14 and represents the maximum amount that may be anticipated in 2012. 83125-00

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

SCHEDULE OF FORECLOSED PROPERTY **(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)**

		Debit	Credit
1.	Balance December 31, 2011	97,100.00	xxxxxxxxxx
2.	Foreclosed or Deeded in 2012	xxxxxxxxxx	xxxxxxxxxx
3.	Tax Title Liens	84103-00	xxxxxxxxxx
4.	Taxes Receivable	84104-00	xxxxxxxxxx
5A.		84102-00	xxxxxxxxxx
5B.		84105-00	xxxxxxxxxx
6.	Adjustment to Assessed Valuation	84106-00	xxxxxxxxxx
7.	Adjustment to Assessed Valuation	84107-00	xxxxxxxxxx
8.	Sales:	xxxxxxxxxx	xxxxxxxxxx
9.	Cash *	84109-00	xxxxxxxxxx
10.	Contract	84110-00	xxxxxxxxxx
11.	Mortgage	84111-00	xxxxxxxxxx
12.	Loss on Sales	84112-00	xxxxxxxxxx
13.	Gain on Sales	84113-00	xxxxxxxxxx
14.	Balance December 31, 2012	xxxxxxxxxx	97,100.00
		97,100.00	97,100.00

CONTRACT SALES

	N/A	Debit	Credit
15.	Balance January 1, 2012	84115-00	xxxxxxxxxx
16.	2012 Sales from Foreclosed Property	84116-00	xxxxxxxxxx
17.	Collected *	84117-00	xxxxxxxxxx
18.		84118-00	xxxxxxxxxx
19.	Balance December 31, 2012	84119-00	xxxxxxxxxx

MORTGAGE SALES

	N/A	Debit	Credit
20.	Balance January 1, 2012		xxxxxxxxxx
21.	2012 Sales from Foreclosed Property		xxxxxxxxxx
22.	*Collected	xxxxxxxxxx	
23.		xxxxxxxxxx	
24.	Balance December 31, 2012	xxxxxxxxxx	
Analysis of Sale of Property			
*Total Cash Collected in 2012			
(84125-00)			

Realized in 2012 Budget

To Results of Operation(Sheet 19)

DEFERRED CHARGES

-MANDATORY CHARGES ONLY-

CURRENT, TRUST, AND GENERAL CAPITAL FUNDS

(Do not include the emergency authorizations pursuant to N.J.S. 40A:4-55, N.J.S. 40A:4-55.1 or N.J.S. 40A:4-55.13 listed on Sheet Nos. 29 and 30)

	<u>Caused By</u>	<u>Amount</u>		<u>Amount in</u> 2012 <u>Budget</u>	<u>Amount</u> Resulting From 2012	<u>Balance</u> as at Dec. 31, 2012
		<u>Dec. 31, 2011</u> per Audit <u>Report</u>				
1.	Emergency Authorization - Municipal*	\$			57,000.00	57,000.00
2.	Emergency Authorizations - Schools	\$				
3.	Overexpenditure of Appropriation	\$				
4.		\$				
5.		\$				
6.		\$				
7.		\$				
8.		\$				
9.		\$				
10.		\$				

* Do not include items funded or refunded as listed below.

EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51

	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
1.			
2.			
3.			
4.			
5.			

JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	<u>In Favor Of</u>	<u>On Account of</u>	<u>Date Entered</u>	<u>Amount</u>	<u>Appropriated</u> in Budget of 2013
1.					
2.		N/A			
3.					
4.					

Sheet 29

are recorded on this page.

~~_____~~

Borough of Keyport 2012

N.J.S. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS OR BRIDGES BY SNOW, ICE, FROST OR FLOOD
N.J.S. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Sheet 30

[illegible]

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55.1 et seq. and N.J.S.A. 40A:4-55.13 et seq. are recorded on this page

* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column "Balance Dec. 31, 2012" must be entered here and then raised in the 2013 budget.

Chief Financial Officer

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2013 DEBT SERVICE FOR BONDS
(COUNTY) (MUNICIPAL) GENERAL CAPITAL BONDS**

	Debit	Credit	2013 Debt Service
Outstanding January 1, 2012	80033-01 xxxxxxxxxxx	7,550,000.00	
Issued (Refunding Bonds)	80033-02 xxxxxxxxxxx	3,525,000.00	
Paid	80033-03 510,000.00	xxxxxxxxxxx	
Bonds Refunded	3,905,000.00		
Outstanding, December 31, 2012	80033-04 6,660,000.00	xxxxxxxxxxx	
	11,075,000.00	11,075,000.00	
2013 Bond Maturities - General Capital Bonds	80033-05		\$535,000.00
* 2013 Interest on Bonds	80033-06	\$247,298.75	
ASSESSMENT SERIAL BONDS			
Outstanding January 1, 2012	80033-07 xxxxxxxxxxx	N/A	
Issued	80033-08 xxxxxxxxxxx		
Paid	80033-09	xxxxxxxxxxx	
Outstanding, December 31, 2012	80033-10	xxxxxxxxxxx	
2013 Bond Maturities - Assessment Bonds	80033-11		
*2013 Interest on Bonds	80033-12		
Total "Interest on Bonds - Debt Service" (*Items)	80033-13		247,298.75

LIST OF BONDS ISSUED DURING 2012				
Purpose	2013 Maturity	Amount Issued	Date of Issue	Interest Rate
Refunding Bonds - MCIA	0.00	3,525,000.00	05/22/12	Various
Total				

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2013 DEBT SERVICE FOR LOANS

(COUNTY) (MUNICIPAL) GREEN TRUST LOANS

		Debit	Credit	2013 Debt Service
Outstanding January 1, 2012	80033-01	xxxxxxxxxx	607,176.59	
Issued	80033-02	xxxxxxxxxx		
Paid	80033-03	32,549.82	xxxxxxxxxx	
Outstanding, December 31, 2012	80033-04	574,626.77	xxxxxxxxxx	
		607,176.59	607,176.59	
2013 Loan Maturities (**)			80033-05	\$33,204.07
2013 Interest on Loans (**)			80033-06	\$11,327.33
Total 2013 Debt Service for Green Trust Loans (**)			80033-13	44,531.40

(**) - All Debt Service on this loan is paid through the Borough's Open Space Trust Fund

LOAN				
Outstanding January 1, 2012	80033-07	xxxxxxxxxx	N/A	
Issued	80033-08	xxxxxxxxxx		
Paid	80033-09		xxxxxxxxxx	
Outstanding, December 31, 2012	80033-10		xxxxxxxxxx	
2013 Loan Maturities			80033-11	
2013 Interest on Loans			80033-12	
Total 2013 Debt Service for Loan			80033-13	

LIST OF LOANS ISSUED DURING 2012

Purpose	2013 Maturity	Amount Issued	Date of Issue	Interest Rate
Total				

SCHEDULE OF BONDS ISSUED AND OUTSTANDING
AND 2013 DEBT SERVICE FOR BONDS

TYPE I SCHOOL TERM BONDS

N/A		Debit	Credit	2013 Debt Service
Outstanding January 1, 2012	80034-01	xxxxxxxxxx		
Paid	80034-02		xxxxxxxxxx	
Outstanding, December 31, 2012	80034-03		xxxxxxxxxx	
2013 Bond Maturities - Term Bonds		80034-04		Rider to Budget
2013 Interest on Bonds*		80034-05		

TYPE I SCHOOL SERIAL BOND

Outstanding January 1, 2012	80034-06	xxxxxxxxxx		
Issued	80034-07	xxxxxxxxxx		
Paid	80034-08		xxxxxxxxxx	
Outstanding, December 31, 2012	80034-09		xxxxxxxxxx	
2013 Interest on Bonds *			80034-10	
2013 Bonds Maturities - Serial Bonds			80034-11	

Total "Interest on Bonds - Type I School Debt Service" (*Items)

80034-12

LIST OF BONDS ISSUED DURING 2012

Purpose	2013 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
Total	80035-			

2013 INTEREST REQUIREMENT - CURRENT FUND DEBT ONLY

	Outstanding Dec. 31, 2012	2013 Interest Requirement
1. Emergency Notes	80036- \$ 57,000.00	\$ Internal
2. Special Emergency Note	80037- \$ 79,000.00	\$ Internal
3. Tax Anticipation Notes	80038- \$	\$
4. Interest on Unpaid State & County Taxes	80039- \$	\$
5.	\$	\$
6.	\$	\$

DEBT SERVICE SCHEDULE FOR NOTES(OTHER THAN ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount Outstanding of Note December 31, 2012	Date of Maturity	Rate of Interest	2013		Interest Computed to (Insert Date)
						Budget Requirement	For Principal	
1 15-03, Construction of a Public Works Complex	49,000.00	2/17/04	37,000.00	08/02/13	1.500%	18,000.00		555.00 08/02/13
2 15-03, Construction of a Public Works Complex	50,000.00	8/6/09	48,700.00	08/02/13	1.500%	1,300.00		730.50 08/02/13
3 14-04,22-05, Waterfront Park / Bulkhead Improvements(*)	952,000.00	8/11/05	639,000.00	08/02/13	1.500%	33,000.00		9,585.00 08/02/13
4 14-04,22-05, Waterfront Park / Bulkhead Improvements (*)	380,000.00	8/10/06	78,000.00	08/02/13	1.500%	13,000.00		1,170.00 08/02/13
5 25-05/04-06, Borough Hall Roof Improvements	100,000.00	8/02/12	100,000.00	08/02/13	1.500%			1,500.00 08/02/13
6 09-08, Improvements to Beers Street	300,000.00	8/08/08	268,000.00	08/02/13	1.500%	16,000.00		4,020.00 08/02/13
7 23-08, Waterfront Park and Related Improvements (*)	825,000.00	08/6/09	795,000.00	08/02/13	1.500%	30,000.00		11,925.00 08/02/13
8 25-08, Various Capital Improvements - Ambulance/PW Trucks	308,000.00	08/6/09	273,700.00	08/02/13	1.500%	34,300.00		4,105.50 08/02/13
9 02-09, Various Road Improvements	598,000.00	08/6/09	576,000.00	08/02/13	1.500%	22,000.00		8,640.00 08/02/13
10 11-10, Improvements to Beers Street Phase III	105,000.00	08/04/10	105,000.00	08/02/13	1.500%	3,700.00		1,575.00 08/02/13
11 08-11, Improvements - Firemans Park, BT Bulhead, WR Pier	150,000.00	08/04/11	150,000.00	08/02/13	1.500%			2,250.00 08/02/13
12 09-11, Various Roadway Improvements	444,100.00	08/04/11	444,100.00	08/02/13	1.500%			6,661.50 08/02/13
13 08-12, Osborn Street Improvements	699,900.00	08/02/12	699,900.00	08/02/13	1.500%			10,498.50 08/02/13
14								
15								
	LESS: TO BE PAID BY OPEN SPACE TRUST FUND (*)						(76,000.00)	(22,680.00)
Totals			4,214,400.00				95,300.00	40,536.00

Memo: Designate all "Capital Notes" issued under N.J.S.40A:2-8(b) with "C". Such notes must be retired at the rate of 20% of the original amount issued annually.

80051-01 80051-02

Memo: Type 1 School Notes Should be separately listed and totaled.
All notes with an original date of issue of 2010 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2013 or written intent of permanent financing submitted with statement
** If interest on notes is financed by ordinance, designates same, otherwise an amount must be included in this column.

(DO NOT CROWD-ADD ADDITIONAL SHEETS)

DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES

Sheet 34

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2012	Date of Maturity	Rate of Interest	2013 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest**	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
Total								

2
\$

MEMO: *See Sheet 33 for clarification of "Original Date of Issue"

80051-01

80051-02

Assessment Notes with an original date of issue of December 31, 2010 or prior must be appropriated in full in the 2013 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

**Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

Purpose		Amount of Obligation Outstanding Dec. 31, 2012		2013 Budget Requirement	
		For Principal		For Interest/Fees	
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
Total					

Sheet 34a

(Do not crowd - add additional sheets)

80051-01

80051-02

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

Ordinance Number	IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - December 31, 2011		2012 Authorizations	Prior Year Encumbrances	Paid/Charged	Reimbursed	Encumbered	Balance - December 31, 2012	
		Funded	Unfunded						Funded	Unfunded
21-99/23-00/	Construction of Municipal Building and Other									
12-03	Related Expenses	24,029.22			167,022.00	182,261.49		2,281.51	6,508.22	
10-01	Various Capital Improvements	75.30							75.30	
8-03/5-04	Improvements to Therese Street		6,887.25							6,887.25
15-03	Construction of a Public Works Complex		706,636.70			550.00				706,086.70
20-03/12-04	Improvements to Atlantic Street	12,131.25	100,000.00			2,750.00			9,381.25	100,000.00
28-03	Improvements to Benjamin Terry Park Bulkhead		53,585.19			224.00				53,361.19
11-04	Replacement of William A. Ralph Pier	56,374.02							56,374.02	
14-04/22-05	Construction of a Waterfront Park/Bulkhead Imp.		144,322.18		290.00	1,581.00		934.00		142,097.18
8-05/22-07	Reconstruction of Third Street	34,368.95	73.00						34,368.95	73.00
25-05/04-06	Replacement of Borough Hall Roof		8,478.77		49,542.86	49,918.43				8,103.20
27-05	Preliminary Planning for Redevelopment Projects	3,265.57			1,900.00	3,688.75		711.25	765.57	
09-06/18-08	Recon. of Warren Street and Coluco Place and Drainage Improv. to									
	Green Grove Avenue / Beach Park and Therese Ave. Park	9,155.76							9,155.76	
07-07	Improvements to Cedar Street	16,455.87	15,300.00		5,298.85	4,298.85			17,455.87	15,300.00

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

Ordinance Number	IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - December 31, 2011		2012 Authorizations	Prior Year Encumbrances	Paid/Charged	Reimbursed	Encumbered	Balance - December 31, 2012	
		Funded	Unfunded						Funded	Unfunded
09-08	Improvements to Beers Street	2,703.27				220.00				2,483.27
23-08/09-09	Waterfront Park and Related Improvements	114,915.46			6,898.41	8,873.97		6,898.41		106,041.49
25-08	Various Capital Improvements - Ambulance / PW Trucks	59,340.34								59,340.34
02-09	Various Road Improvements	47,234.14			6,408.14	7,214.59		347.30		46,080.39
11-10	Improvements to Beers Street - Phase III	403.11			14,732.57	14,820.57	8,636.40			8,951.51
08-11	Various Improvements to Firemans' Park Boardwalk, Benjamin									
	Terry Park Bulkhead, and William Ralph Pier	49,325.00			599,545.13	487,460.63		112,977.11		48,432.39
09-11	Various Roadway Improvements	158,340.09			659,389.14	655,616.04		95,538.80		66,574.39
08-12	Osborn Street Improvements		900,000.00			53,839.58		11,868.42	134,292.00	700,000.00
16-12	Acquisition of Used Pumper Truck		15,000.00			15,000.00				
TOTALS		155,855.94	1,467,544.50	915,000.00	1,511,027.10	1,488,317.90	8,636.40	231,556.80	268,376.94	2,069,812.30

Place an * before each item of "Improvement" which represents a funding or refunding of an emergency authorization.

GENERAL CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance January 1, 2012	xxxxxxxxxx	22,375.69
Received from 2012 Budget Appropriation *	xxxxxxxxxx	
	xxxxxxxxxx	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxxxxx	
List by Improvements - Direct Charges Made for Preliminary Costs:	xxxxxxxxxx	xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxxxx
		xxxxxxxxxx
Balance December 31, 2012	22,375.69	xxxxxxx
	22,375.69	22,375.69

* The full amount of the 2012 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

GENERAL CAPITAL FUND

SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	DEBIT	CREDIT
Balance January 1, 2012	80030-01 xxxxxxxxxx	
Received from 2012 Budget Appropriation *	80030-02 xxxxxxxxxx	
Received from 2012 Emergency Appropriation *	80030-03 xxxxxxxxxx	
Appropriated to Finance Improvement Authorizations	80030-04	xxxxxxxxxx
Balance December 31, 2012	80030-05	xxxxxxxxxx

*The full amount of the 2012 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

CAPITAL IMPROVEMENTS AUTHORIZED IN 2012 AND DOWN PAYMENTS (N.J.S. 40A:2-11)

GENERAL CAPITAL FUND ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2012 or Prior Years
08-12 Osborn Street Improvements (***)	900,000.00	700,000.00		
16-12 Acquisition of Used Pumper Truck (**)	15,000.00			
(**) - Fully Funded by Capital Fund Balance.				
(***) - Project is partially funded by DOT Grants of \$200,000 - No Down Payment required.				
Total 80032-00	915,000.00	700,000.00		

NOTE - Where amount in column "Down Payment Provided by Ordinance" is LESS than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

GENERAL CAPITAL FUND

STATEMENT OF CAPITAL SURPLUS

YEAR - 2012

		Debit	Credit
Balance January 1, 2012	80029-01	xxxxxxxxxx	82,364.33
Premium on Sale of Bonds		xxxxxxxxxx	
Funded Improvement Authorizations Canceled		xxxxxxxxxx	
Premium on Sale of Bond Anticipation Notes			20,019.00
Appropriated to Finance Improvement Authorizations	80029-02	15,000.00	xxxxxxxxxx
Appropriated to 2012 Budget Revenue	80029-03	60,000.00	xxxxxxxxxx
Balance December 31, 2012	80029-04	27,383.33	xxxxxxxxxx
		102,383.33	102,383.33

BONDS ISSUED WITH A COVENANT OR COVENANTS

1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1934, Chapter 268, P.L. 1934, Chapter 428, P.L. 1933 or Chapter 77, Article VI-A, P.L. 1935, with Covenant or Covenants; Outstanding December 31, 2012

N/A

2. Amount of Cash in Special Trust Fund as of December 31, 2012 (Note A)

\$ _____

\$ _____

3. Amount of Bonds Issued Under Item 1
Maturing in 2013

\$ _____

4. Amount of Interest on Bonds with a
Covenant 2013 Requirement

\$ _____

5. Total of 3 and 4 - Gross Appropriation

\$ _____

6. Less Amount of Special Trust Fund to be Used

\$ _____

7. Net Appropriation Required

\$ _____

NOTE A: This amount to be supported by confirmation from bank or banks.

Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached hereto

Item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2013 appropriation column.

MUNICIPALITIES ONLY
IMPORTANT !!

This sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete

(N.J.S.A. 52:27BB-55 as Amended by Chap. 211, P.L. 1981)

- A. 1. Total Tax Levy for the 2012 was 16,465,174.66
2. Amount of Item 1 Collected in 2012 (*) 15,683,963.80
3. Seventy (70) Percent of Item 1 11,525,622.26

(*) Including prepayments and overpayments applied.

- B. 1. Did any maturities of bonded obligations or notes fall due during 2012?

Answer YES or NO YES

2. Have payments been made for all Bonded obligations or notes due on or before

December 31, 2012?

Answer YES or NO YES If answer is "NO" give details

NOTE: If answer to Item B 1 is YES, then Item B2 must be answered

- C. Does the appropriation required to be included in the 2013 budget for the liquidation of all bonded obligations or notes exceeds 25% of the total of appropriations for operating purposes in the budget for the year just ended? Answer YES or NO: NO

- D. 1. Cash Deficit 2011

2. 4% of 2011 Tax Levy for all purposes

Levy - \$ =

3. Cash Deficit 2012

4. 4% of 2012 Tax Levy for all purposes:

Levy - \$ =

E.	Unpaid	2011	2012	Total
1. State Taxes	N/A	\$	\$	
2. County Taxes		\$	1,149.84	1,149.84
3. Amounts due Special Districts		\$		
4. Amounts due School Districts for Local School Tax		\$	3.50	3.50

SHEETS 40 to 68, INCLUSIVE, PERTAIN TO

UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2012, please observe instructions of Sheet 2.

Sheet 40
SHEETS 41-54 N/A
NO WATER UTILITY

AS AT DECEMBER 31, 2012

Cash Liabilities Must be Subtotaled and Subtotal Must be Marked with "C"

(Do not Crowd - add additional sheets)

Bonds and Notes Authorized but Not Issued must be disclosed in the Utility Capital Section in the same manner as set forth in General Capital Fund on Sheet 8

POST CLOSING
TRIAL BALANCE - WATER-SEWER UTILITY CAPITAL FUND
AS AT DECEMBER 31, 2012

Operating and Capital Sections
(Separately Stated)

Cash Liabilities Must be Subtotaled and Subtotal Must be Marked with "C"

Title of Account	Debit	Credit
CAPITAL FUND:		
Cash	2,069,753.60	
Investment - Emergency Note	50,000.00	
State and Federal Grants/Loans Receivable	3,500,000.00	
Fixed Capital	3,674,005.39	
Fixed Capital Authorized and Uncompleted	5,450,000.00	
Serial Bonds		120,000.00
Bond Anticipation Notes		4,036,600.00
Improvement Authorizations:		
Funded		
Unfunded		988,413.09
Reserve for Encumbrances		2,075,252.52
Capital Improvement Fund		50,087.00
Reserve for State and Federal Grants/Loans Receivable		3,500,000.00
Reserve for Amortization		3,554,005.39
Reserve for Deferred Amortization		419,400.00
Fund Balance		0.99
Estimated Proceeds Bonds and Notes Authorized But Not Issued	994,000.00	
Proceeds Bonds and Notes Authorized But Not Issued		994,000.00
	15,737,758.99	15,737,758.99

ANALYSIS OF UTILITY ASSESSMENT TRUST CASH AND INVESTMENTS PLEDGED TO LIABILITIES AND SURPLUS

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2011	RECEIPTS			Disbursements	Balance Dec. 31, 2012
		Assessments and Liens	Operating Budget			
Assessment Serial Bond Issues:	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX
Assessment Bond Anticipation Note Issues:	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX
Other Liabilities						
Trust Surplus						
Less Assets "Unfinanced"	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX	XXXXXX XX

SCHEDULE OF WATER - SEWER UTILITY BUDGET - 2012

BUDGET REVENUES

Source	Budget	Received in Cash	Excess or Deficit *
Operating Surplus Anticipated _____-01	4,900.00	4,900.00	
Operating Surplus Anticipated with Consent of Director of Local Govt. Services _____-02			
Rents	3,103,000.00	3,054,329.17	(48,670.83)
Miscellaneous	211,000.00	201,138.30	(9,861.70)
BRSA Rent Reserve Refund	164,230.00	486,754.44	322,524.44
Added by N.J.S. 40A:4-87: (List)	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
Subtotal	3,483,130.00	3,747,121.91	263,991.91
Deficit (General Budget)** 91306-			
91307-	3,483,130.00	3,747,121.91	263,991.91

**Amount in "Received in Cash" column for "Deficit (General Budget)" and amount expended for "Surplus (General Budget)" must agree with amounts shown for such items on Sheet 59.

STATEMENT OF BUDGET APPROPRIATIONS

Appropriations:	xxxxxxxxxx
Adopted Budget	3,483,130.00
Added by N.J.S. 40A:4-87	
Emergency	50,000.00
Total Appropriations	3,533,130.00
Add: Overexpenditures (See Footnote)	
Total Appropriations and Overexpenditures	3,533,130.00
Deduct Expenditures:	
Paid or Charged	3,519,208.30
Reserved	13,902.46
Surplus (General Budget) **	
Total Expenditures	3,533,110.76
Unexpended Balance Canceled (See Footnote)	19.24

FOOTNOTES: -RE: OVEREXPENDITURES:

Every appropriation overexpended in the budget document must be marked with an * and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled"

STATEMENT OF 2012 OPERATIONS
WATER - SEWER UTILITY

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2012 Water-Sewer Utility Budget contained either an item of revenue "Deficit(General Budget)" or an item of appropriation "Surplus (General Budget)".
Section 2 Should be filled out in every case.

SECTION 1:

Revenue Realized:	xxxxxxxxxx	
Budget Revenue (Not Including "Deficit(General Budget)")		
Miscellaneous Revenue Not Anticipated		
2010 Appropriation Reserves Canceled*		
Total Revenue Realized		0.00
Expenditures:		
Appropriations (Not Including "Surplus (General Budget)")	xxxxxxxxxx	
Paid or Charged	xxxxxxxxxx	
Reserved		
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserve		
Total Expenditures	0.00	
Less:Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		0.00
Excess		0.00
Budget Appropriation - Surplus(General Budget)**		
Balance to "Result of 2008 Operation"		
Remainder =	0.00	
("Excess in Operations" - Sheet 60)		
Deficit		
**Anticipated Revenue - Deficit (General Budget)		
Balance of "Result of 2008 Operation"		
Remainder =		
(Operating Deficit - to Trial Balance" - Sheet 60)		

SECTION 2:

The following item of "2011 Appropriation Reserves Canceled in 2012" is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2011 for an Anticipated Deficit in the Water - Sewer Utility for 2011:

2011 Appropriation Reserves Canceled in 2012	3,147.32
Less: Anticipated Deficit in 2009 Budget-Amount Received and	XXXXXXXXXXXXXXXXXXXX
Due from Current Fund - If none, enter "None"	None
Excess(Revenue Realized)**	
**Item must be shown in same amount on Sheet 58	0.00

RESULT OF 2012 OPERATIONS WATER - SEWER UTILITY

	Debit	Credit
Excess of Anticipated Revenues	xxxxxxxxxx	263,991.91
Unexpended Balance of Appropriations	xxxxxxxxxx	19.24
Miscellaneous Revenue Not Anticipated	xxxxxxxxxx	
Unexpended Balance of 2011 Appropriation Reserves	xxxxxxxxxx	3,147.32
Deficit in Anticipated Revenue		xxxxxxxxxx
Cancel Accounts Payable		
Operating Deficit -To Trial Balance	xxxxxxxxxx	
Excess in Operations - to Operating Surplus	267,158.47	xxxxxxxxxx
See restriction in amount on Sheet-59, Section 2	267,158.47	267,158.47
OPERATING SURPLUS - WATER - SEWER UTILITY		

	Debit	Credit
Balance January 1, 2012	xxxxxxxxxx	4,941.91
	xxxxxxxxxx	
Excess in Results of 2012 Operations	xxxxxxxxxx	267,158.47
Amount Appropriated in the 2012 Budget - Cash	4,900.00	xxxxxxxxxx
Amount Appropriated in 2012 Budget - with Prior Written Consent of Director of Local Government Services		xxxxxxxxxx
		xxxxxxxxxx
Balance December 31, 2012	267,200.38	xxxxxxxxxx
	272,100.38	272,100.38

ANALYSIS OF BALANCE DECEMBER 31, 2012 (FROM WATER - SEWER UTILITY - TRIAL BALANCE)

Cash	557,102.17
Investments	
Interfund Account Receivable	
Sub-Total	557,102.17
Deduct Cash Liabilities Marked with "C" on Trial Balance	289,901.79
Operating Surplus Cash or (Deficit in Operating Surplus Cash)	267,200.38
*Other Assets Pledged to Surplus:	
#Deferred Charges	
#Operating Deficit	
Total Other Assets	267,200.38
#MAY NOT BE ANTICIPATED AS NON-CASH SURPLUS IN 2013 BUDGET. * In The Case Of A "Deficit In Cash Surplus", "Other Assets" Would Also Be Pledged To Cash Liabilities.	

SCHEDULE OF WATER - SEWER UTILITY ACCOUNTS RECEIVABLE

Balance December 31, 2011

\$ 237,268.63

Increased by:

Water - Sewer Rents Levied

\$ 3,062,655.75

Decreased by:

Collections

\$ 2,832,510.42

Overpayment applied

\$ 5,053.93

Transfer to Water - Sewer Liens

\$

Other - Prepaid Rents Applied

\$ 216,764.82

\$ 3,054,329.17

Balance December 31, 2012

\$ 245,595.21

SCHEDULE OF WATER - SEWER LIENS

Balance December 31, 2011

\$

N/A

Increased by:

Transfers from Accounts Receivable

\$

Penalties and Costs

\$

Other

\$

\$

Decreased by:

Collections

\$

Other

\$

\$

Balance December 31, 2012

DEFERRED CHARGES

-MANDATORY CHARGES ONLY- WATER - SEWER UTILITY FUNDS

(Do not include the emergency authorization pursuant to N.J.S. 40A:4-55, listed on Sheet 29)

	<u>Caused By</u>	<u>Amount</u>		<u>Amount in</u> 2012 <u>Budget</u>	<u>Amount</u> Resulting From 2012	<u>Balance</u> as at December 31, 2012
		<u>December 31, 2011</u> Per Audit <u>Report</u>				
1.	Emergency Authorization - *	\$	\$	\$	50,000.00	\$ 50,000.00
2.	Cash Deficit	\$	\$	\$	\$	\$
3.	Overexpenditure of Appropriation	\$	\$	\$	\$	\$
4.	Operating Deficit	\$	\$	\$	\$	\$
5.		\$	\$	\$	\$	\$
6.		\$	\$	\$	\$	\$
7.		\$	\$	\$	\$	\$
8.		\$	\$	\$	\$	\$
9.		\$	\$	\$	\$	\$
10.		\$	\$	\$	\$	\$

* Do not include items funded or refunded as listed below.

EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S. 40A:2-3 OR N.J.S. 40A:2-51

	<u>Date</u>	<u>Purpose</u>	<u>Amount</u>
1.			\$
2.		NONE	\$
3.			\$
4.			\$
5.			\$

JUDGMENTS ENTERED AGAINST MUNICIPALITY AND NOT SATISFIED

	<u>In Favor Of</u>	<u>On Account of</u>	<u>Date Entered</u>	<u>Amount</u>	<u>Appropriated</u> in Budget of 2013
1.				\$	
2.				\$	
3.				\$	
4.		NONE		\$	

SCHEDULE OF BONDS ISSUED AND OUTSTANDING

AND 2013 DEBT SERVICE FOR BONDS

WATER-SEWER UTILITY ASSESSMENT BONDS

	Debit	Credit	2013 Debt Service
Outstanding January 1, 2012	xxxxxxxxxxx		
Issued	xxxxxxxxxxx		
Paid		xxxxxxxxxxx	
	N/A		
Outstanding, December 31, 2012		xxxxxxxxxxx	
2013 Bond Maturities - Assessment Bonds			
*2013 Interest on Bonds			
WATER-SEWER UTILITY CAPITAL BONDS			
Outstanding January 1, 2012	xxxxxxxxxxx	230,000.00	
Issued	xxxxxxxxxxx		
Paid	110,000.00	xxxxxxxxxxx	
Outstanding, December 31, 2012	120,000.00	xxxxxxxxxxx	
	230,000.00	230,000.00	
2013 Bond Maturities - Capital Bonds			
*2013 Interest on Bonds			
		6,750.00	120,000.00
Total "Interest on Bonds - Debt Service" (*Items)		80033-13	6,750.00

INTEREST ON BONDS - WATER-SEWER UTILITY BUDGET

2013 Interest on Bonds(*Items)	\$	6,750.00	
Less:Interest Accrued to December 31, 2012 (Trial Balance)	\$	3,093.75	
Subtotal	\$	3,656.25	
Add:Interest to be Accrued as of December 31, 2013	\$		
Required Appropriation 2013		3,656.25	3,656.25

LIST OF BONDS ISSUED DURING 2012

Purpose	2013 Maturity	Amount Issued	Date of Issue	Interest Rate
	N/A			

SCHEDULE OF LOANS ISSUED AND OUTSTANDING AND 2013 DEBT SERVICE FOR LOANS _____ UTILITY LOAN

	Debit		Credit	2013 Debt Service
Outstanding January 1, 2012	XXXXXXX	XX		
Issued	XXXXXXX	XX		
Paid			XXXXXXX	XX
Outstanding December 31, 2012			XXXXXXX	XX
2013 Loan Maturities				
2013 Interest on Loans *				\$

UTILITY LOAN				
Outstanding January 1, 2012	XXXXXXX	XX		
Issued	XXXXXXX	XX		
Paid			XXXXXXX	XX
Outstanding December 31, 2012			XXXXXXX	XX
2013 Loan Maturities				\$
2013 Interest on Loans *				\$

INTEREST ON LOANS - _____		UTILITY BUDGET
2012 Interest on Loans (*Items)	\$	
Less: Interest Accrued to 12/31/2012 (Trial Balance)	\$	
Subtotal	\$	
Add: Interest to be Accrued as of 12/31/2013	\$	
Required Appropriation 2013	\$	

LIST OF LOANS ISSUED DURING 2012				
Purpose	2013 Maturity	Amount Issued	Date of Issue	Interest Rate

DEBT SERVICE SCHEDULE FOR UTILITY NOTES(OTHER THAN UTILITY ASSESSMENT NOTES)

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding December 31, 2012	Date of Maturity	Rate of Interest	2013		Interest Computed To
						Budget Requirement	For Interest **	
1 Ord. 13-04, Various Water/Sewer Improvements	238,000.00	08/11/05	103,000.00	08/02/13	1.500%	27,000.00	1,545.00	8/02/13
2 Ord. 21-05, Perry Street Water Trt. Facility Upgrade	1,047,600.00	08/10/06	941,600.00	08/02/13	1.500%	64,000.00	14,124.00	8/02/13
3 Ord. 05-06, Cass Street Standpipe Painting Project	450,000.00	08/10/06	336,000.00	08/02/13	1.500%	66,000.00	5,040.00	8/02/13
4 Ord. 08-09/10-11, Sanitary Sewer System Upgrades USDA	1,000,000.00	08/04/10	1,000,000.00	08/02/13	1.500%	13,000.00	15,000.00	8/02/13
5 Ord. 08-09/10-11, Sanitary Sewer System Upgrades USDA	1,656,000.00	08/04/11	1,656,000.00	08/02/13	1.500%		24,840.00	8/02/13
6								
7								
8								
9								
10								
TOTALS	4,391,600.00		4,036,600.00			170,000.00	60,549.00	

INTEREST ON NOTES - WATER-SEWER UTILITY BUDGET			
2013 Interest on Notes	60,549.00	Less: Interest Accrued to December 31, 2012 (Trial Balance)	25,060.55
Subtotal	35,488.45	Add: Interest to be Accrued as of 12/31/13	24,511.55
Required Appropriation - 2013	60,000.00		

Important: If there is more than one utility in the municipality, identify each note.
Memo: Designate all "Capital Notes" issued under N.J.S.40A:2-8(b) with "C". Such Notes must be retired at the rate of 20% of the original amount issued annually.
*See Sheet 33 for clarification of "Original Date of Issue".
All notes with an original date of issue of 2010 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2013 or written intent of permanent financing submitted.
** If interest on notes is financed by ordinance, designates same, otherwise an amount must be included in this column.

(DO NOT CROWD -ADD ADDITIONAL SHEETS)

DEBT SERVICE SCHEDULE FOR UTILITY ASSESSMENT NOTES

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue*	Amount of Note Outstanding Dec. 31, 2012	Date of Maturity	Rate of Interest	2013 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest **	
1.								
2.								
3.								
4.								
5.								
6.								
7.								
8.								
9.								
10.								
11.								
12.								
13.								
14.								
15.								

Sheet 65

Important: If there is more than one utility in the municipality, identify each note.
Memo: * See Sheet 33 for clarification of "Original Date of Issue".

Utility Assessment Notes with an original date of issue of December 31, 2010 or prior must be appropriated in full in the 2013 Dedicated Utility Assessment Budget or written intent of permanent financing submitted.
** Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS

Purpose		Amount of Obligation Outstanding Dec. 31, 2012		2013 Budget Requirement	
				For Principal	For Interest/Fees
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
Total					

Sheet 65a

SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (WATER-SEWER UTILITY CAPITAL FUND)

Ordinance Number	IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number.	Balance - December 31, 2011		2012 Authorizations	Prior Year Encumbered	Expended	Encumbered	Balance - December 31, 2012	
		Funded	Unfunded					Funded	Unfunded
13-04	Various Water/Sewer Improvements		7,685.44						7,685.44
21-05	Perry Street Water Treatment Facility Upgrade		1,952.34						1,952.34
05-06	Cass Street Standpipe Painting Project		183,500.93						183,500.93
08-09/10-11	Sanitary Sewer System Upgrades USDA		3,053,695.88		10,263.00	193,431.98	2,075,252.52		795,274.38
Total			3,246,834.59		10,263.00	193,431.98	2,075,252.52		988,413.09

Sheet 66

WATER-SEWER UTILITY CAPITAL FUND

SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Balance January 1, 2012	xxxxxxxxxx	87.00
*Received from 2012 Budget Appropriation	xxxxxxxxxx	50,000.00
	xxxxxxxxxx	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund)	xxxxxxxxxx	
List by Improvements - Direct Charges Made for Preliminary Costs:	xxxxxxxxxx	xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
		xxxxxxxxxx
Appropriated to Finance Improvement Authorizations		xxxxxxxxxx
Canceled to Operating Budget		xxxxxxxxxx
Balance December 31, 2012	50,087.00	50,087.00
	50,087.00	50,087.00

WATER-SEWER UTILITY CAPITAL FUND

SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance January 1, 2012		-
*Receieved from 2012 Budget Appropriation		
N/A		
Appropriated to Finance Improvement Authorizations		xxxxxxxxxx
		xxxxxxxxxx
Balance December 31, 2012		xxxxxxxxxx

*The full amount of the 2012 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

AND DOWN PAYMENTS (N.J.S. 40A:2-11)

WATER - SEWER UTILITY CAPITAL FUND
STATEMENT OF CAPITAL SURPLUS

	Debit	Credit
Balance January 1, 2012	xxxxxxxxxx	0.99
Premium on Sale of Bonds	xxxxxxxxxx	
Funded Improvement Authorizations Canceled	xxxxxxxxxx	
Premium on Bond Anticipation Notes		
Appropriated to Finance Improvement Authorizations		xxxxxxxxxx
Appropriated to 2012 Budget Revenue		xxxxxxxxxx
Balance December 31, 2012	0.99	xxxxxxxxxx
	0.99	0.99