

**RESOLUTION NO. 2026-46**

**ESTABLISHING THE MAYOR AND BOROUGH COUNCIL MEETING  
SCHEDULE FOR THE YEAR 2026**

WHEREAS, the "Senator Byron M. Baer Open Public Meetings Act," P.L.1975, c.231 (N.J.S.A.10:4-6 et seq.), requires the Borough Council establish a schedule of regular meetings to be held during the year and direct said schedule to be posted, published and provided to those requesting said schedule in the manner required, within seven (7) days following the annual organization meeting.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Keyport, in the County of Monmouth, State of New Jersey as follows:

1. Regular meetings of the Borough Council shall be held during the 2026 calendar year on Tuesdays on the following dates in the Council Chambers of the Keyport Borough Hall, 70 W. Front Street, Keyport, New Jersey beginning at 7:00 P.M.:

January 20  
February 3 and 17  
March 3 and 17  
April 7 and 21  
May 5 and 19  
June 16  
July 7 and 21  
August 4  
September 1 and 15  
October 6 and 20  
November 10  
December 1 and 15

2. Resolutions may be adopted at these meetings providing for the Mayor and Borough Council to exclude the public and meet in Executive (Closed) Session in accordance with the Open Public Meetings Law.
3. Resolutions may be adopted at these meetings cancelling or rescheduling any of these meetings provided that adequate notice is given in accordance with the Open Public Meetings Law.
4. Meeting Agenda. The deadline for submission of any item to be included on a meeting agenda shall be 4:00 P.M. on the Tuesday prior to a scheduled meeting with a draft agenda provided to the Mayor and Borough Administrator on the Wednesday prior to a scheduled meeting. The Borough Clerk shall distribute copies of the agenda to all members of the Borough Council no later than the Thursday prior to a scheduled meeting. As required by the Open Public Meetings Act, the Borough Clerk shall arrange for the meeting agenda to be posted on the Borough website no later than 48 hours prior to a scheduled meeting.

5. The Borough Clerk is directed to prepare the Annual Notice of these meetings required by the Open Public Meetings Act and to arrange for the transmittal and posting of the notice throughout the year on the Borough website and on the bulletin board maintained for such purpose in the Borough Hall.
6. In the event it is deemed necessary to conduct any scheduled meeting via videoconference and/or teleconference, notice shall be posted on the Borough website at [www.keyportonline.com](http://www.keyportonline.com), which shall include login information.
7. At these regular meetings formal action may be taken.

RECORDED VOTE						
Councilmember	Offered	Seconded	Aye	Nay	Abstain	Absent
Brady			X			
Gross	X		X			
Kyne			X			
McNamara			X			
Merla		X	X			
Pecora			X			

I, Michele Clark, Borough Clerk, do hereby certify that this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Keyport at the Reorganization Meeting held on January 1, 2026.



Michele Clark, RMC  
Borough Clerk