

Part-Time Bus Driver – Keyport Senior Center

The **Borough of Keyport Senior Center** is seeking a responsible and experienced **Part-Time Bus Driver** to transport senior residents safely and courteously.

As a Bus Driver, you'll play a vital role in supporting our community by ensuring safe, timely, and friendly transportation for our seniors. This position requires professionalism, patience, and a commitment to safety and customer service.

Key Responsibilities:

- Operate a bus in a safe and efficient manner.
 - Follow assigned routes and schedules.
 - Assist passengers with boarding and disembarking as needed.
 - Conduct daily pre-trip and post-trip vehicle inspections.
 - Maintain a clean and organized vehicle.
 - Accurately handle fare collection when necessary.
 - Report mechanical issues or incidents promptly.
 - Provide courteous and helpful service to all riders.
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Qualifications:

- Valid CDL with passenger endorsement.
 - Clean driving record with no major violations.
 - Prior experience as a bus driver or in a related role preferred.
 - Excellent communication and customer service skills.
 - Ability to work flexible hours, including occasional weekends or holidays.
 - Familiarity with local traffic laws and area roads.
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Benefits:

- Paid sick time in accordance with the New Jersey Earned Sick Leave Law.
 - Opportunity to serve and support the Keyport senior community.
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To Apply:

Send your **resume and cover letter** to dnellis@keyportonline.com. Applications will be accepted until the position is filled.

Keyport is an **Equal Opportunity Employer** and a **Civil Service Municipality**.