

REQUEST FOR QUALIFICATIONS

Pursuant to the provisions of NJSA 19:44A-20.5 et seq. the Borough of Keyport is hereby soliciting qualifications for the award of a contract for the following individual "Professional Services" for the 2012 Calendar year:

1. Consulting Engineering Services– Special Projects – Environmental
2. Consulting Engineering Services – Water and Sewer
3. Consulting Engineering Services – Waterfront and Coastal
4. Consulting Engineering Services – Redevelopment
5. Consulting Engineering Services – General Engineering
6. General Engineering Services
7. Legal Services – Borough Attorney
8. Legal Services – Special Litigation Counsel
9. Legal Services – General Legal Matters
10. Legal Services – Special Labor Relations
11. Legal Services – Special Redevelopment Counsel
12. Legal Services – Bond Counsel
13. Auditing Services – Auditor
14. Consulting Services – Planning & Zoning Board Engineer
15. Consulting Services – Borough Professional Planner
16. Planning Services – Redevelopment and Special Projects
17. Legal Services – Planning Board Attorney

You are hereby requested to submit a proposal to provide the respective professional services which provides the Mayor and Council with information to evaluate your firm with regard to the following factors:

- A) Experience and reputation in the field
- B) Knowledge of the subject matter
- C) Availability to attend all required meetings
- D) Availability of personnel, facilities, equipment and other resources to provide such services
- E) Qualifications and experience of personnel
- F) Any other factors your firm wishes the Mayor and Council to consider in evaluating the firm's ability to perform the respective professional services requested by the Borough.

Responses to each of the above referenced factors shall be limited to ten (10) pages maximum in length. Personnel should be presented as a biography; resumes for submitted personnel should be available upon request by the Borough, but not submitted with the response package. A bound general corporate services brochure, if applicable, will be accepted as an additional attachment. The submittal cover should clearly designate as to which of the above services/positions the submittal pertains. Please provide ten (10) complete copies.

ALL QUALIFICATIONS MUST BE SUBMITTED TO THE BOROUGH CLERK'S OFFICE ON OR BEFORE WEDNESDAY, DECEMBER 7, 2011 AT 11:00 A.M.

Please be advised that all qualifications shall be evaluated by the Borough Council on the basis of that which is most advantageous to the Borough, taking into consideration the above factors. Please be further advised that the Borough reserves the right to reject all of the qualifications submitted or to accept qualifications from multiple firms for appointment to a single service offering.