

Title: Equipment Operator

Issue Date: 12/22/2017

Closing Date: 1/17/2018

Jurisdiction: Keyport

Salary: \$30,000 to \$55,000

Number of Positions: 1

Workweek: 40 Hours per week

OPEN TO: Residents of the Borough of Keyport

Definition: Under direction, operates one or more types of gasoline or diesel powered equipment to perform assignments to push, pull, pile, lift, and load materials; clears brush and debris; levels earth to rough specification on simple, rolling terrain and/or level surfaces; inspects equipment daily and reports unsafe conditions; services and makes minor emergency repairs in garage or field; lubricates/oils equipment; does other related duties.

Note: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

Note: The distinction between this title and the title of Heavy Equipment Operator (02001@), lies in the degree of skill and precision required to perform the principal tasks of each title and the type of equipment operated. Positions assigned to this class perform functions which include such duties as operating equipment to perform tasks involved in pushing or loading materials and brush or leveling earth; excavating and filling; laying and repairing pavement; cleaning roadways and other thoroughfares, pipes, and waterways; snow removal; demolition; vegetation and/or insect control; trash and recycling operations; utility installation, maintenance and repair; and other related duties as assigned.

EXAMPLES OF WORK:

- Operates equipment such as front end loaders and bulldozers to pull, pile, move, turn, lift, and load sand, gravel, leaves and refuse at various work sites on flat or rolling terrain.
- Operates equipment towed by a tractor such as a gang mower, and mows grass, and/or hauls or digs dirt with scrapers or pans.
- Clears brush, stumps, and rocks on flat and rolling terrain or levels earth to rough specification at construction sites with simple terrain problems.
- Excavates trenches and drainage ditches for culverts or streams, and utilizes manipulative control equipment to adjust attachments.
- Smooths surfaces, repairs small bumps, and fills holes.
- Operates truck-mounted hydraulic crane to lift/dump container into truck body.
- Ensures that equipment is ready for operation at all times by inspecting/lubricating moving parts, inspecting tires for proper inflation, checking brake hydraulic reservoir

level and oil level, and conducting a general inspection of equipment for obvious deficiencies

- Reads instructions and operation manuals to learn correct lubrication, adjustment, and repair procedures for assigned equipment.
- Performs a variety of manual unskilled laboring tasks and work assignments when not engaged in operation of equipment.
- May occasionally drive a truck.
- Reports any problems that cause a delay in completion of work assignment to the supervisor, either in writing or verbally.
- Receives assignments either in writing or orally explaining work to be done and equipment to be used to know the specifics of the assigned tasks.
- Will be required to learn to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

REQUIREMENTS:

EXPERIENCE:

One (1) year of experience in the operation and maintenance of construction and maintenance equipment.

NOTE: Appropriate formal training in the operation of maintenance/construction equipment may be substituted for the indicated experience.

LICENSE: Appointees must possess a driver's license valid in New Jersey.

Appointees may also be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

NOTE: The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the Appointing Authority.

KNOWLEDGE AND ABILITIES:

Knowledge of the use of multiple controls on operating equipment and attachments.

Knowledge of adjusting, oiling, greasing, and maintaining various equipment to ensure good working conditions.

Knowledge of equipment utilized to push, pull, pile, lift, and load materials, clear brush and debris, and level earth or surfaces.

Ability to handle different sets of controls that require good hand, foot, and eye coordination needed to operate/maneuver a variety of equipment.

Ability to move equipment in confined areas.

Ability to follow specific oral or written instructions.

Ability to work without close/constant supervision in performing work assignments.

Ability to manipulate different sets of controls used for operating various equipment.

Ability to safely control movement of equipment and estimate distances.

Ability to sight inspect equipment for tire/brake wear to ensure safe operation to equipment.

Ability to utilize various types of electronic and/or manual recording and information systems used by the agency, office, or related units.

Ability to read, write, speak, understand, and communicate in English sufficiently to perform duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

**Please return applications to
Borough of Keyport 70 West Front Street
Keyport NJ 07735
Att: D. Nellis**