

Symbol:

Title: Labor 1

Issue Date: 9/28/2018

Closing Date: 10/12/2018

Jurisdiction: Keyport

Salary: \$27,321 to \$39,800

Number of Positions: 2

Workweek: 40 hours per week

OPEN TO: Residents of the Borough of Keyport

Definition: Under supervision, performs varied types of manual and unskilled laboring work, and may drive a truck in connection with laboring work on occasion; does other related duties as required.

Note: The examples of work for this title are for illustrative purposes only. A particular position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.

EXAMPLES

- Loads, lifts, and moves supplies, furniture and equipment.
- Digs trenches and does manual grading
- Cleans Incinerators
- Collects rubbish and other refuse
- Cuts grass, trims hedges, waters lawns, flower and vegetable beds
- Loads and unloads trucks
- Shovels snow
- Whitewashes walls
- Shovels gravel
- Mixes cement and mortar, places forms used in concrete work.
- Performs cold patching
- Cleans up underbrush, foliage, vines and weeds. Cuts down trees
- Digs out stumps of trees, and digs out and destroys poisonous vines, weeds and undergrowth.
- Learns to operate construction and/or maintenance equipment
- Know how to operate a pneumatic drill.
- Know how to operate and make minor repairs to street, road, and related public work equipment
- May rake asphalt mixtures used in paving to proper thickness and grade
- May distribute asphalt mixtures to eliminate hollows and high spots in the surface under the construction repair
- May patch joints and edges of pavement with asphalt cement
- May tamp and smooth asphalt pavement
- May operate and maintain asphalt heating kettle
- Cleans sludge beds, sweeps street and sidewalks
- Clean sewers
- Pries and hammers apart section of wall and roof.
- Loads debris into truck for removal
- Sorts, piles, and cleans salvageable brick stone, lumber and metal work
- Under direction know how to make routine repairs to valves, fittings, pipe section or other equipment used in the area of assignment.
- Routinely drives trucks

Requirements:**License**

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

Appointees are required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated. Class B with air brake endorsement.

Note: The responsibility for ensuring that employee possesses the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the Appointing Authority.

Knowledge and Abilities

Knowledge of the methods, materials and supplies used to perform varied types of manual and unskilled tasks.

Ability to perform manual tasks either alone or as a member of a group.

Ability to perform heavy manual labor for prolonged periods of time under varying temperatures and climatic conditions.

Ability to follow prescribed instructions.

Ability to learn to use the tools and equipment needed to perform routine, unskilled labor tasks.

Ability to follow prescribed instructions.

Ability to learn to use the tools and equipment needed to perform routine equipment.

Ability to read, write, understand and communicate in English sufficiently to perform the duties of this position. American Sign Language or Braille may also be considered as acceptable forms of communication.

Persons with mental or physical disabilities are eligible as long as they can perform essential functions of the job with or without reasonable accommodation. If the accommodation cannot be made because it would cause the employer undue hardship, such persons may not be eligible.

**Please return applications to
Borough of Keyport
70 West Front Street
Keyport NJ 07735
Att: D. Nellis**