

March 2, 2010  
Keyport, New Jersey

Minutes of the Work Meeting of the Mayor and Council, Borough of Keyport, held on the above date in the Borough Hall Council Chambers, Keyport, N.J., pursuant to the adoption of the Annual Notice on file with the Borough Clerk, forwarded to the Asbury Park Press, Courier, Independent, Two River Times and Newark Star Ledger and posted on the Bulletin Board in accordance with the Open Public Meeting Act, P.L. 1975, Ch. 231.

Mayor Bergen called the meeting to order at 6:46 P.M. Clerk Valerie Heilweil read the Sunshine Law Notice.

### **ROLL CALL**

On Roll Call the following were present: Councilmembers Gross, Sefcik, Bolte, Sheridan (arrived at 6:51 PM), Kovacs, Mc Peek, Mayor Bergen. Others present: Borough Attorney, John Wisniewski and Borough Administrator Ms. Wright

### **RESOLUTION No. 69-10**

#### **TITLE: CLOSED EXECUTIVE SESSION**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, Mayor and Council of the Borough of Keyport are of the opinion that such circumstances presently exist; and

**WHEREAS**, the Governing Body wishes to discuss: Personnel Issues

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body that a meeting of the Mayor and Council shall be held forthwith from which the public shall be excluded in the Council Chambers, Borough Hall, for the purpose of discussing the above-mentioned items.

**BE IT FURTHER RESOLVED** that discussions on Contract Negotiations, Litigation, and Personnel be conducted at said Closed Session shall be disclosed when the matters discussed are resolved and this meeting shall continue in approximately 20 minutes.

Offered for adoption by: Ms. Sefcik, Seconded by Mr. Gross

Roll Call Vote: Ayes: Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek  
Nays:  
Absent:  
Abstain:

Council went into closed session at 6:46 PM and this meeting was reconvened at 7:29 PM

### **PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

#### **PROCLAMATION**

Mayor read Proclamations: ARC Awareness Month  
NEA's Read Across America

#### **APPROVAL OF MINUTES**

February 2, 2010 – Work Session

Offered for adoption by Mr. Sheridan, seconded by Ms. Bolte

Roll Call Vote: Ayes: Councilmembers Gross, Bolte, Sheridan, Kovacs, McPeek  
Nays:  
Absent:  
Abstain: Councilwoman Sefcik

## **PUBLIC COMMENT PORTION**

The meeting was opened to the public for comments or questions 7:32 P.M.

There being no more comments or questions from the public, the meeting was closed at 7:33 P.M.

## **COMMUNICATIONS AND PETITIONS**

1. Letter from the Harbor Commission requesting an increase in the daily launch fee at the Municipal Boat ramp from \$15.00 to \$20.00 per launch

Motion to approve moved by Mr. Kovacs, second by Mr. Sheridan with ayes by all present.

2. Letter from the Harbor Commission regarding their decision to award a one-year lease renewal (covering five -months from May 15, 2010 to Oct. 31, 2010) to the previous hot dog lease vendor

Motion to approve moved by Ms. Sefcik, second by Mr. Sheridan with ayes by all present.

3. Letter from Jesus the Lord Church regarding request for permission to hold their Holy Week celebrations:

-Palm Sunday Procession, March 28<sup>th</sup>, beginning 11:15AM -12Noon

-Good Friday Procession, April 2<sup>nd</sup>, beginning 4:15PM – 5PM

Motion to refer to Administrator moved by Mr. Kovacs, second by Mr. Sheridan with ayes by all present.

4. Email from Red Bank River Center regarding Collecting Footwear for Haiti (Soles4Souls) cost would be \$300.

Motion to refer to KCCC moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

5. Keyport Business Alliance 2010 Calendar of Events for approval

Motion to receive and file moved by Mr. Sheridan, second by Ms. Bolte with ayes by all present.

6. Request from Recreation Chairperson George Strang requesting the use of the Waterfront Park parking lot for their Easter Egg Hunt to be held on Saturday, March 27<sup>th</sup> (Rain date 3/28/10)

Motion to approve moved by Mr. Sheridan, second by Mr. Kovacs with ayes by all present.

7. Letter from Arts Society of Keyport requesting to make a presentation at the March 16<sup>th</sup> Council meeting

Motion to receive and file moved by Mr. Sheridan, second by Mr. Kovacs with ayes by all present.

8. Letter from requesting to host the Monmouth County Paper Shredding Event on Saturday, April 17<sup>th</sup> from 9AM-1PM in the Fireman's Municipal Parking Lot

Motion to approve moved by Mr. Sheridan, second by Mr. Kovacs with ayes by all present.

## **UNFINISHED BUSINESS**

Mr. Sheridan thanked the DPW for snow removal also thanked Fire Department – answered four calls on the day of the storm. Mayor thanked DPW as well.

Councilwoman Bolte stated that we are “insanely” over budget due to the snow storms.

Harbor Commission – Councilwoman Bolte would like to go on the liaison to replace George Walling.

### **ADMINISTRATOR'S REPORT**

Administrator Wright reported on the following:

- Reported on Finance Committee meetings
- Cooperative purchasing resolution from Aberdeen for grass cutting and fertilizer
  - o March 9 – meeting
  - o March 23 – bid opening
- NPP – two commitments for facades on Maple Place
- Beers Street – weather permitting should move forward
- DPW – expressed appreciation – spent funds to get \$50.00 gift certifications for DPW employees \$50 IHOP offered nice discount

### **ATTORNEY'S REPORT**

Attorney had no report.

### **NEW BUSINESS**

Mr. Kovacs would like snowplows register for private plowing at apartment complexes. Would like to strengthen the Ordinance to put a fine in for putting snow in the street.

Mr. McPeek suggested fining the business as opposed to the contractor.

Mayor asked about having a budget meeting this Saturday.

Mayor asked who authorized a \$2000.00 purchase for a color-copier on December 31, 2009. Administrator explained that she authorized it since the other copier had broken down. Ms. Bolte stated she was not the Commissioner at the time since we were awaiting the Special Election. She feels that the Police Department was aware of that.

Ms. Sefcik wants to pull the purchase order.

### **RESOLUTIONS**

2. Resolution No. 70-10 Authorizing Acceptance of Grant Agreement Between the Borough Of Keyport and the County of Monmouth (Senior Center Grant)
3. Resolution No. 71-10 Authorizing Execution of Contract with the Monmouth County Visiting Nurse Association
4. Resolution No. 72-10 Payment of Bills
5. Resolution No. 73-10 Appoint Councilwoman Bolte as Harbor Commission liaison
6. Resolution No. 74-10 Hire Ruth Grabowski as Part Time Dispatcher

### **PUBLIC COMMENT PORTION**

The meeting was opened to the public for comments or questions 8:02 P.M.

Sam Minor thinks the County should shovel the sidewalks. Mayor stated that he will draft a letter to the County.

There being no more comments or questions from the public, the meeting was closed at 8:04 P.M.

### **APPROVAL OF RESOLUTIONS**

Motion on the Consent Agenda made by Mr. Sheridan, second by Ms. Bolte

Roll Call: Ayes: Councilmembers Gross, Sefcik, Bolte, Sheridan, Mc Peek, Kovacs

Nays:

Abstain:

Absent:

### **ADJOURNMENT**

Motion to adjourn was made and carried at 8:04 PM.