

**BOROUGH OF KEYPORT  
REGULAR MEETING AGENDA  
TUESDAY, AUGUST 21, 2007, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER: PM**

**SUNSHINE LAW NOTICE:** Municipal Clerk Valerie T. Heilweil

**ROLL CALL:** Councilmembers Sheridan Hassmiller Hill  
Ortman Walling Bolte

Mayor Bergen

Others present: Mr. Valesi, Borough Administrator

Mr. Wisniewski, Borough Attorney

**RESOLUTION**

1. Closed Session Meeting – Personnel: Police Department  
Litigation: Schwebel v. Borough of Keyport

Off: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

**CALL TO ORDER: PM**

**SUNSHINE LAW NOTICE:** Municipal Clerk Valerie T. Heilweil

**ROLL CALL:** Councilmembers Sheridan Hassmiller Hill  
Ortman Walling Bolte

Mayor Bergen

Others present: Mr. Valesi, Borough Administrator

Mr. Wisniewski, Borough Attorney

**PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE**

**PROCLAMATION/AWARD**

Recognition of Harvey Brandt – Keyport First Aid

**APPROVAL OF MINUTES**

December 28, 2006 – Closed Session

May 1, 2007 – Closed Session

July 10, 2007 – Closed Session

July 17, 2007 – Closed Session

April 4, 2006 – Special Meeting

April 25, 2006 – Special Meeting

May 18, 2006 – Special Meeting

June 5, 2006 – Work Session

July 25, 2006 – Special Meeting

August 1, 2006 – Regular Meeting

January 23, 2007 – Regular Meeting

February 6, 2007 – Regular Meeting

## INTRODUCTION OF ORDINANCE

1. Establishing Limited Time Parking on Portions of Main Street

The Clerk reads the Ordinance by Title:

Off: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

- 1a. Motion authorizing the Clerk to publish the Ordinance as introduced, in the Courier, August 23, 2007 issue, for a Hearing to be held on September 4, 2007.

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

## COMMUNICIATIONS & PETITIONS

1. Letter from Harry Aumack of Consolidated Fire Protection Corp. notifying the Borough that they no longer want the Fire Station to be used for voting (Districts 2 & 5)  
Mot: MM: 2<sup>nd</sup>:
2. Letter from NJ Natural Gas stating that a daily list of residential customers located within the Municipality, who have had service disconnected involuntarily on the preceding day, will only be provided upon request.  
Mot: MM: 2<sup>nd</sup>:
3. Letter from Patrick DeNardo, Keyport Fire Department Fair Chairman, requesting to amend the date of the annual Fireman's Fair for the year 2008 and Memo from Administrator Valesi  
Mot: MM: 2<sup>nd</sup>:
4. Application for a Social Affair Permit from the Keyport/Matawan Elks Club at Cedar Street Park on September 15, 2007 from 10AM to 6PM  
Mot: MM: 2<sup>nd</sup>:
5. Letter from Robert Poling concerning Keyport Fire Museum Lease  
Mot: MM: 2<sup>nd</sup>:
6. Memo from Art Olsen, KBA President regarding the Fall Festival  
Mot: MM: 2<sup>nd</sup>:
7. Application and Permit for Street Opening – Atlantic Street – opening in dirt area  
Mot: MM: 2<sup>nd</sup>:
8. Letter from VFW Post 4247 requesting the use and delivery of Borough picnic tables on September 22, 2007  
Mot: MM: 2<sup>nd</sup>:
9. Request from Raymond and Kathy Robinson, 137 Osborn Street, requesting permission to close Osborn Street between Maple Place and Elizabeth Street for a block party to be held on Saturday, September 1, 2007 between 10AM and 11PM  
Mot: MM: 2<sup>nd</sup>:
10. Application for Raffle License – Kiwanis Club of Keyport, Inc. – for an Off-Premise 50/50 Cash Raffle to be held at the Town and Country Inn on December 11, 2007 at 8PM  
Mot: MM: 2<sup>nd</sup>:
11. Letter from Jesus, The Lord Church asking to “borrow” tables for their 3<sup>rd</sup> Annual Fall Fiesta scheduled for Saturday, October 6<sup>th</sup> between 10AM and 4PM (Fall Festival was approved at July 17<sup>th</sup> meeting)  
Mot: MM: 2<sup>nd</sup>:

## **REPORTS OF DEPARTMENTS**

1. Librarian's Report for July 2007 and Minutes of Bd. of Trustees Meeting of July 12, 2007
2. Recreation Committee Minutes of August 2, 2007
3. Property Maintenance Report for July 2007
4. Building Department Monthly Report for July 2007
5. Tax/Water/Sewer Collector's Report for July 2007
6. Borough Clerk's Monthly Report for July 2007
7. Monthly Cashbook Report of the Municipal Court for July 2007

Mot:                      MM:                      2<sup>nd</sup>.

## **COMMITTEE REPORTS**

Councilman Sheridan; Fire, First Aid & Emergency Services:

Councilman Hassmiller; Buildings and Grounds and Library:

Councilman Hill; Health and Recreation:

Councilman Ortman; Police:

Councilman Walling; Public Works /Recycling/Property Maintenance:

Councilwoman Bolte; Finance, Grants and Redevelopment:

## **ADMINISTRATOR'S REPORT**

## **ATTORNEY'S REPORT**

## **DISCUSSION**

Recreation Commission Invoice of 90 football helmets for Keyport Pop Warner

## **UNFINISHED BUSINESS**

## **RESOLUTIONS**

2. Authorizing the Mayor to Execute a Developer's Agreement with K. Hovnanian at Keyport LLC for the Crestview Cove Townhouse Development
3. Liquor License Renewal – DTV Corp.
4. Supporting the *Over the Limit Under Arrest 2007 Crackdown*
5. Approving Participation with the State of New Jersey in a Safe and Secure Communities Program Administered by the Division of Criminal Justice Department of Law and Public Safety
6. Authorizing Payment Plan for Water/Sewer Bill – Boyce
7. Authorizing Payment Plan for Water/Sewer Bill – Ciecierski

8. Authorizing Payment Plan for Water/Sewer Bill – Dinnigan
9. Authorizing Payment Plan for Water/Sewer Bill – Kornwebel
10. Authorizing Payment Plan for Water/Sewer Bill – Kutenplon
11. Setting the Last Date to Pay Third Quarter 2007 Taxes Before Interest Will Accrue
12. Amending Resolution No. 298-06 Appointing a Business Administrator, Superintendent of Engineering and Public Agency Compliance Officer
13. Payment of Bills

MM:                      2<sup>nd</sup>:                      Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

**PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions.

Opened:    Closed:

**ADJOURNMENT**

Motion to Adjourn moved by:    2<sup>nd</sup>:

Time of Adjournment:    PM