

**BOROUGH OF KEYPORT  
REGULAR MEETING AGENDA  
TUESDAY, JUNE 19, 2007, 7:00 P.M.  
MUNICIPAL COMPLEX, COUNCIL CHAMBERS  
70 W. FRONT STREET, KEYPORT, NJ**

**CALL TO ORDER: PM**

**SUNSHINE LAW NOTICE:** Municipal Clerk Valerie T. Heilweil

**ROLL CALL:** Councilmembers Sheridan Hassmiller Hill  
Ortman Walling Bolte

Mayor Bergen

Others present: Mr. Valesi, Borough Administrator

Mr. Wisniewski, Borough Attorney

**RESOLUTION**

1. Closed Session Meeting – Contract Negotiations, Litigation, Personnel

Off: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

**CALL TO ORDER: PM**

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Others present: Mr. Valesi, Borough Administrator

Mr. Wisniewski, Borough Attorney

**PLEDGE OF ALLEGIANCE/MOMENT OF MEDITATION**

**SWEARING IN OF OFFICERS**

Sergeant Casaletto and Sergeant Gallo take the Oath of Office as Lieutenants

**PROCLAMATION**

Presented to the members of the Eagle Hose Fire Company on their 100 Year Anniversary

**HEARING ON ORDINANCE 14-07**

1. Amending Liquor License Fees

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER VI, ALCOHOLIC BEVERAGE CONTROL, SECTION 6-3.4 LICENSE FEES MAXIMUM NUMBER OF THE ORDINANCES OF THE BOROUGH OF KEYPORT

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

1a. Motion to Open Public Hearing

Opened: Closed:

1b. Motion authorizing the Clerk to publish the Ordinance as finally adopted according to law in the Courier, June 21, 2007 issue

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill , Ortman, Walling, Bolte

### **HEARING ON ORDINANCE 15-07**

2. Business Improvement District (BID)

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER XXI, BUSINESS IMPROVEMENT DISTRICT, SECTION 21-3 FINDINGS OF THE ORDINANCES OF THE BOROUGH OF KEYPORT

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

2a. Motion to Open Public Hearing

Opened: Closed:

2b. Motion authorizing the Clerk to publish the Ordinance as finally adopted according to law in the Courier, June 21, 2007 issue

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hil , Ortman, Walling, Bolte

### **HEARING ON ORDINANCE 16-07**

3. Adding a Handicapped Parking Space

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING 7-5 SCHEDULE XXI (PARKING AREA FOR HANDICAPPED PERSONS) OF TRAFFIC REGULATIONS OF THE BOROUGH OF KEYPORT

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

3a. Motion to Open Public Hearing

Opened: Closed:

3b. Motion authorizing the Clerk to publish the Ordinance as finally adopted according to law in the Courier, June 21, 2007 issue

MM: 2<sup>nd</sup>: Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

## INTRODUCTION OF ORDINANCE

1. Ordinance **17-07** Amending Section 5-4.9, Exceptions, of Chapter V – General Licensing and Business Regulations

The Clerk reads the Ordinance by Title: AN ORDINANCE AMENDING CHAPTER V, LICENSING AND BUSINESS REGULATIONS, SECTION 5-4.9 EXCEPTIONS OF THE ORDINANCE OF THE BOROUGH OF KEYPORT

MM:                            2<sup>nd</sup>:                            Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

- 1a. Motion authorizing the Clerk to publish the Ordinance as finally adopted according to law in the Courier, June 21, 2007 issue

MM:                            2<sup>nd</sup>:                            Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

## COMMUNICIATIONS & PETITIONS

1. Letter from David Olsen, Keyport Fire Department Fair Committee Secretary requesting Mayor and Council suspend the two hour parking ordinance in the center of the business district during the week of the Fireman’s Fair, July 9<sup>th</sup> to July 14<sup>th</sup>

Mot:                            MM:                            2<sup>nd</sup>:

2. Letter from David Olsen, Keyport Fire Department Fair Committee Secretary requesting the use of the public works equipment during the week of the Fireman’s Fair for moving garbage and equipment under the supervision of the Superintendent of Public Works.

Mot:                            MM:                            2<sup>nd</sup>:

3. Letter from David Olsen, Keyport Fire Department Fair Committee Secretary requesting permission to use the Borough picnic tables from July 7<sup>th</sup> to July 15<sup>th</sup>

Mot:                            MM:                            2<sup>nd</sup>:

4. Letter from David Olsen, Keyport Fire Department Fair Committee Secretary requesting permission to use the parking lot at the corner of American Legion Drive from July 5<sup>th</sup> to July 16<sup>th</sup> and further requesting the closure of American Legion Drive from 6PM – 2AM, Monday through Saturday during the week of the Fair

Mot:                            MM:                            2<sup>nd</sup>:

5. Letter from David Olsen, Keyport Fire Department Fair Committee Secretary requesting permission to use the municipal parking lot on American Legion Drive on the night of July 11, 2007 for Firemen and First Aiders Night

Mot:                            MM:                            2<sup>nd</sup>:

6. Letter from David Olsen to the Keyport Board of Education requesting permission to utilize the parking lot on Atlantic Street from July 9<sup>th</sup> to July 14<sup>th</sup> for parking any extra equipment or trailers

Mot:                            MM:                            2<sup>nd</sup>:

7. Letter from David Olsen to the Keyport Board of Education offering a spot at the Firemen’s Fair for demonstration purposes

Mot:                            MM:                            2<sup>nd</sup>:

8. Letter from David Olsen to Anthony Vecchio, Fire Official, requesting permission to hold a fireworks display on July 10<sup>th</sup>, July 13<sup>th</sup> and July 14<sup>th</sup> from the marsh area in Browns Point at the North end of Washington Street

Mot:                            MM:                            2<sup>nd</sup>:

9. Letter from David Olsen to the Keyport Postmaster requesting the use of their parking lot from July 8<sup>th</sup> to July 15<sup>th</sup> for personal vehicles of those firemen working the fair

Mot: MM: 2<sup>nd</sup>.

10. Flyer regarding Snapper Contest at the Pier Bulkhead on Saturday, August 18, 2007 from 10AM-12 Noon

Mot: MM: 2<sup>nd</sup>.

11. Application for a Social Affair Permit from the Keyport Spanish American Club at Beach Park on August 11, 2007 from 12 Noon to 8PM for their Spanish Festival

Mot: MM: 2<sup>nd</sup>.

12. Letter from Michael Lane regarding the Administrative Law Hearing in the Matter of Keyport Uptown Bar & Grill liquor license expansion

Mot: MM: 2<sup>nd</sup>.

13. Ordinance adopted by the Keyport Board of Health on June 12, 2007: AMENDING CHAPTER BH; 11, SANITATION IN RETAIL FOOD ESTABLISHMENTS, OF THE ORDINANCES OF THE BOROUGH OF KEYPORT BOARD OF HEALTH

Mot: MM: 2<sup>nd</sup>.

### **REPORTS OF DEPARTMENTS**

1. Monthly Report of the Building Department for May 2007
2. Treasurers Report for the Month of May 2007
3. Report of Receipts for Tax/Water/Sewer for May 2007
4. Monthly report of the Municipal Clerk's Office for May 2007
5. Monthly Cashbook Report of the Municipal Court for 2007

Mot: MM: 2<sup>nd</sup>.

### **COMMITTEE REPORTS**

Councilman Sheridan; Fire, First Aid & Emergency Services:

Councilman Hassmiller; Buildings and Grounds and Library:

Councilman Hill; Health and Recreation:

Councilman Ortman; Police:

Councilman Walling; Public Works /Recycling/Property Maintenance:

Councilwoman Bolte; Finance, Grants and Redevelopment:

### **ADMINISTRATOR'S REPORT**

### **ATTORNEY'S REPORT**

### **UNFINISHED BUSINESS**

## **RESOLUTIONS**

2. Payment of Bills
3. Authorizing Grant Agreement between the State of New Jersey by and for the Department of Environmental Protection to fund the Community Forestry Management Plan
4. Authorizing Purchase of Clarifier Monitoring Equipment for the Perry Street Water Treatment Plant
5. Authorizing Pay Raise for Municipal Clerk
6. Authorizing Reduction of Water/Sewer Bill
7. Authorizing Refund of Water/Sewer Rents Due to Meter Reading Error
8. Reducing the Performance Guarantee for Block 93, Lots 1, 9 and 10
9. Placing a Lien On 172 Main Street For The Costs Associated With Weed And Brush Removal
10. 2007/2008 Liquor License Renewals
11. Authorizing Change Order No. 2 to the Contract for Warren Street and Coluco Place Improvements

MM:                      2<sup>nd</sup>:                      Roll Call: Sheridan, Hassmiller, Hill, Ortman, Walling, Bolte

## **PUBLIC COMMENT PORTION**

The Meeting is opened to the public for comments or questions.

Opened:                      Closed:

## **ADJOURNMENT**

Motion to Adjourn moved by:                      2<sup>nd</sup>:

Time of Adjournment:                      PM