

**BOROUGH OF KEYPORT
WORK SESSION MEETING AGENDA
TUESDAY, APRIL 6, 2010, 6:30 P.M.
MUNICIPAL COMPLEX, COUNCIL CHAMBERS
70 W. FRONT STREET, KEYPORT, NJ**

CALL TO ORDER: **PM**
SUNSHINE LAW NOTICE Municipal Clerk
ROLL CALL: Councilmembers Gross Sefcik Bolte
Sheridan Kovacs McPeek
Mayor Robert J. Bergen
Others present: Lorene Wright, Borough Administrator
Borough Attorney: Richard Rybak/John Wisniewski

CLOSED SESSION

1. Closed Session Resolution:
Personnel

Off: 2nd: Roll Call: Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek

CALL TO ORDER: **PM**
SUNSHINE LAW NOTICE: Municipal Clerk
ROLL CALL: Councilmembers Gross Sefcik Bolte
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Others present: Lorene Wright, Borough Administrator
Borough Attorney: Richard Rybak/John Wisniewski

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

PRESENTATION

Certificates of Achievement to Keyport Police Explorers

PRESENTATION

Monmouth County Health Department

LIQUOR LICENSE TRANSFER

Hearing on the application of a person-to-person liquor license transfer of Raysar, Inc., trading as Passport Café to Kurtis Enterprises, LLC trading as Bayside Grill

The Hearing is opened to the public for comments or questions:
Opened: Closed:

PROCLAMATIONS

Alcohol Awareness Month
Autism Awareness Month
National Volunteer Month

APPROVAL OF MINUTES

February 16, 2010 – Regular Session

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened: Closed:

INTRODUCTION OF ORDINANCE

1. Ordinance – Backflow Prevention

The Clerk reads the Ordinance by Title: AN ORDINANCE TO IMPLEMENT BACKFLOW PREVENTION DEVICE REGISTRATION

1a. Motion to Introduce: 2nd: Roll Call: Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek

1b. Motion authorizing the Clerk to publish the Ordinance as introduced, in the Asbury Park Press for a Hearing to be held on April 27, 2010

Motion: 2nd: Roll Call: Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek

COMMUNICATIONS AND PETITIONS

1. Letter from Keyport Ghost Tours/Jersey Shore Ghost Tours requesting the use of the mini-park as well as permission to place a sign at the Mini Park beginning in August

Motion: 2nd: Ayes: Nays:

2. Letter from Monmouth Council, Boy Scouts of America regarding their Anniversary Celebration Weekend on April 17, 2010, from 9AM to 4PM, at the Monmouth County Fairgrounds

Motion: 2nd: Ayes: Nays:

3. Letter from Monmouth County Police Academy requesting that Lt. George Casaletto become a Senior Police Academy Driving Instructor for one of their recruit classes (approximately 15 days a year)

Motion: 2nd: Ayes: Nays:

4. Letter from the Kiwanis Club of Keyport requesting the use of Firemen's Parking Lot on Sunday, April 11, 2010 and asking for dates when Firemen's Parking Lot will be used for other events

Motion: 2nd: Ayes: Nays:

5. Letter from Keyport Garden Club regarding the "Welcome to Keyport" signs

Motion: 2nd: Ayes: Nays:

6. Request from Local Census Bureau to use the Council Chambers during the week of April 26th, from 8AM to 4PM, for the purpose of training local Field Operations Staff for the upcoming Census Enumeration

Motion: 2nd: Ayes: Nays:

7. Memo from the Harbor Commission recommending renewing the Keyport Crabbing Boat and Kayak Rental lease for the 2010 season

Motion: 2nd: Ayes: Nays:

8. Message from the Keyport Ministerium Food Pantry requesting to use the Council Chambers for the purpose of a CDBG public hearing on April 13th at 12 noon

Motion: 2nd: Ayes: Nays:

DISCUSSION / POSSIBLE INTRODUCTION

1. An Ordinance to Amend Building and Housing Landlord Registration Fee
2. An Ordinance to Amend Certificate of Occupancy Fee Schedule

UNFINISHED BUSINESS

ADMINISTRATOR'S REPORT

ATTORNEY'S REPORT

NEW BUSINESS

RESOLUTIONS

2. Authorizing Tonnage Grant Application
3. Approving the Application For \$26,704.00 Grant For DEDR Funds
4. Authorizing Shared Service Agreement with the Borough of Union Beach to Provide Registrar and Deputy Registrar of Vital Statistics Services for the Year 2010
5. Authorizing Renewal of Keyport Kayak and Crabbing Lease
6. Authorizing Execution of Captain John's Lease
7. Confirming Participation in the Aberdeen Cooperative Pricing System

105-ATCPS – “Grass Cutting and Lawn Maintenance”
8. Payment of Bills

PUBLIC COMMENT PORTION

The Meeting is opened to the public for comments or questions

Opened:

Closed:

APPROVAL OF RESOLUTIONS

Motion on the Consent Agenda

MM:

2nd:

Roll Call: Gross, Sefcik, Bolte, Sheridan, Kovacs, McPeek

ADJOURNMENT

Motion to Adjourn moved by:

2nd:

Time of Adjournment:

PM